

From: [REDACTED]
To: [REDACTED]
Cc: Rich Kahn [REDACTED]
Subject: Re: Cathay Pacific Business Class flight for [REDACTED] - PDGYXI
Date: Thu, 15 Nov 2012 17:57:30 +0000

Hi [REDACTED]...Jeffrey would like you to send an invoice for 15k to Enhanced Education...I have cc'd Rich Kahn...you should send the invoice to him. ok?

On Nov 15, 2012, at 12:07 PM, [REDACTED] wrote:

Hi [REDACTED]

Hope you're well.

I'm to forward along this flight information and have you arrange the payment.

Details are below, and the agent, Christine, is cc'd here so you can email her or call with the cc info.

Many thanks, and any questions please call [REDACTED]

Jeffrey knows obviously!

[REDACTED]
Begin forwarded message:

From: "Christine - Auto Europe" <[REDACTED]>
Date: November 15, 2012 9:22:21 AM EST
To: [REDACTED]
Subject: Cathay Pacific Business Class flight for [REDACTED] PDGYXI

- **Due to fluctuation of fuel and taxes with each carrier all fares are subject to change prior to ticketing. If fares change prior to ticketing passenger will be responsible for all increases**
- **TICKET PRICES ARE NOT GUARANTEED UNTIL PURCHASE HAS BEEN FINALIZED AND TICKET ISSUED**
- **Unless otherwise noted, all prices listed are per person based in USD**
- **If any information on this form is incorrect please call our office today to avoid the change or cancellation fees. ANY ERRORS in the itinerary OR names must be brought to our attention by the end of the business day payment is added or we will NOT be liable for any mistakes. ******
- **If you have booked an itinerary requiring paper tickets, they will be shipped to you via Federal Express. You will be charged a shipping fee of \$20.00 (weekday deliveries to US addresses only).**

CONFIRMATION CODE: PDGYXI

Airline Reservation Code: 4Q3P3I

Base: \$ 7452.20
Tax: 80.70
Service: 30.00
Total \$7562.90

****Please be advised, unless otherwise noted all prices are based on per person and are quoted in USD********Payment is due by Friday, Nov 16th by 9:00pm ET******** Ticket prices are not guaranteed until purchase has been finalized. If fares change prior to ticketing passenger will be responsible for all increases******

*Please note that the billing zip code of the credit card and the 3 or 4 digit security code is required at payment for all current and future reservations.

OPTIONAL INSURANCEThe cost is **\$ 78** per passenger and covers such things as:

- Trip Cancellation & Interruption
- Travel Delay
- Baggage & Personal Effects
- Emergency Medical Transportation

You may download a copy of the insurance policy by [clicking here](#) of the coverage. [Adobe Acrobat](#) is required to view these documents.

- Travel Protection once purchased is non refundable

- This charge will appear separately on your credit card statement.

- On many Discounted fares, airlines will not waive or reduce change and/or cancel penalties even in the event of passenger or family member injury or illness. We highly suggest that all passengers purchase our Travel Insured policy for coverage of trip cancellations or interruptions due to *unforeseen circumstances. This is a reimbursement policy that reimburses the passenger for covered out of pocket expenses/fees.

- Exclusions apply, please ask an agent if you have any questions or concerns about the policy's coverage and/or claim procedures. Please note that this is not a cancel for any reason policy and exclusions or inclusions may apply.

- Please note we have state specific insurance coverage for residents of Minesota, Missouri, Indiana, New Hampshire, Pennsylvania, Washington, Please let us know if you require one of these policies.

ITINERARY INFORMATION

****It is the passenger's responsibility to have ALL proper documentation including any visas and passports applicable for below itinerary. It is the airline's right to refuse travel to any passenger not possessing proper documentation. International travel may not be allowed if the passport is expiring within 6 months of the return date. Please check with the appropriate authorities/Government agencies to verify any and all documentation requirements.****

Passenger: [REDACTED]**Itinerary:**

Outbound

CX # 841	03DEC	JFK - HONG KONG	900 am - 220 pm	- 04DEC ARRIVAL
CX # 701	04DEC	HONG KONG- BANGKOK	405 pm - 555 pm	

Return

CX # 708	11DEC	BANGKOK - HONG KONG	925 am - 105 pm	
CX # 840	11DEC	HONG KONG - JFK	420 pm - 715 pm	

TERMS AND CONDITIONS

*Minimum Stay: none

*Maximum Stay: 6 mos.

*Frequent Flyer Accrual: Frequent flyer accrual on the above itinerary is not guaranteed. We can add frequent flyer numbers to your reservation but accrual is strictly at the airlines discretion.

*Cancellation fee: \$400

*Date/Time changes for a fee of: \$ 400 per person + any applicable package difference per person.

*Name changes are NOT allowed.

*City routing changes are NOT allowed.

*Any package that is NOT cancelled prior to the original departure date is NON-REFUNDABLE and holds NO value towards future travel.

*All tickets are NON-endorsable.

Call a reservation agent toll free at 1-800-359-3876.
Our hours are: 9:00AM - 9PM Eastern Standard Time Monday-Friday
10AM- 4 PM EST Saturday and closed on Sunday

REMINDERS

- **Ask about our value packed Business Class packages. They may be more reasonable than you think!**
- **Think you've found a lower fare? Call us and we'll work with you to meet or beat the price.**
- **Need Hotel accommodations? We feature over 20,000 properties worldwide to accommodate ever taste and budget.**
- **As an Auto Europe Company, we guarantee the lowest car rental rates in Europe. Travel in style**
- **Stay on track and in touch during your trip. Auto Europe can arrange for GPS and International cell phones.**
- **Remember...Auto Europe arranges Air, Hotel, and ground transportation throughout Europe, The Orient, The South Pacific and South Africa.**
- **Be sure to include Travel Insurance when you finalize this reservation. It can be purchased prior to your departure date but why wait to secure peace of mind?**

Thank you,
Christine
[REDACTED]

1800 Fly Europe 39 Commercial St. Portland, ME 04101 www.1800flyeurope.com
Reservations: [REDACTED] Fax: [REDACTED]



 Tradeshow

Caution: Auto Europe reserves the right to correct any errors in rates, duration or additional fees quoted or invoiced.

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