

From: [REDACTED] <[REDACTED]>
To: [REDACTED] >
Subject: Re: Help on Monday w/Apartments
Date: Sat, 23 Jun 2012 12:34:52 +0000

Sure! I will do that!

On Fri, Jun 22, 2012 at 6:47 PM, [REDACTED] > wrote:

Great. Thank you so much [REDACTED] Please let us (Lyn) know the name I agency and time of arrival of cleaner once you have it. I can talk to Bella on Monday about money for a card and possibly [REDACTED] you could come by to retrieve the money and buy a laundry card. Jojo can buy cleaning supplies i would think if you can give him a list Talk to Lyn I'm sure she is good with supplies!

Sent from my iPhone

On Jun 22, 2012, at 6:10 PM, [REDACTED] <[REDACTED]> wrote:

> I have just spoken to a new agency that sounds better than the other
> ones we have used, they have someone available on Monday in the
> afternoon and they will also do the laundry, we will just need someone
> to get the prepaid laundry card organized for them and put it in the
> apartment.

> I will create a list of cleaning supplies and someone will have to go
> out and purchase and put in apartment.

> This is just an short term plan for now - we need to somehow try to
> get JE to approve a permanent cleaner who can take full responsibility
> for these apartments.

>
> On Fri, Jun 22, 2012 at 11:57 PM, [REDACTED] > wrote:

>> Ok great. Lyn can put the dirty towels with the dirty sheets from 10n. Can
>> someone do the laundry?

>>
>> Sent from my iPhone

>>
>> On Jun 22, 2012, at 5:15 PM, [REDACTED] <[REDACTED]>
>> wrote:

>>
>> i put them on the table next to the front door. also found some dirty
>> towels.

>>
>> On Fri, Jun 22, 2012 at 4:30 PM, [REDACTED] > wrote:

>>>
>>> Ok, that is good to know...so if we need linens for 10N Lyn, you can
>>> collect from [REDACTED] in 4M and have them for the maid to put on the bed in
>>> 10N..

>>>
>>> On Jun 22, 2012, at 4:27 PM, [REDACTED] <[REDACTED]> wrote:

>>>
>>> there are some extra linens in 4 M.

>>>
>>> On Fri, Jun 22, 2012 at 4:22 PM, [REDACTED] >

>>> wrote:

>>>>

>>>> I do not know if the box in 10B is still around... [REDACTED], did you look for
>>>> it last time you were there?

>>>>

>>>> Good to know 11P was cleaned already...thanks

>>>>

>>>> On Jun 22, 2012, at 4:13 PM, [REDACTED] wrote:

>>>>

>>>>> 11P was cleaned this morning by a service, but since the mattress is
>>>>> only being delivered tomorrow, Lyn, can you please be sure to make the bed
>>>>> up in 11P? There is a new duvet there and [REDACTED] bought pillows for the bed
>>>>> this morning. If you need to borrow sheets from a different apt, pls do so.
>>>>> (or I believe you mentioned there still may be new ones in a box which was
>>>>> in 10B's closet?)

>>>>> The mattresses are being delivered between 9am-1pm on Monday.

>>>>> The furniture for 10B is being delivered on Tuesday between 2pm-4pm

>>>>>

>>>>>

>>>>> On Jun 22, 2012, at 03:53 PM, [REDACTED] wrote:

>>>>> wrote:

>>>>>

>>>>>> Hi Lyn and Jojo...i know on Monday June 25th you are helping out with
>>>>>> the mattress deliveries for 11P and 10B.... [REDACTED] is going to hire a cleaning
>>>>>> company person to come and clean 10N...we need you to oversee this person
>>>>>> please...make sure she can get in to apartment, has the proper cleaning
>>>>>> products and does a good job...

>>>>>>

>>>>>> Lyn/Jojo what time will you be arriving the apartments so [REDACTED] can make
>>>>>> sure and have this cleaning person there at the same time

>>>>>>

>>>>>> Lyn/Jojo, [REDACTED], [REDACTED] is moving from 10N and in
>>>>>> to 11P Monday morning..she will leave her things and then come home from
>>>>>> work in the evening to stay...I believe you will be cleaning 11P (yes?)

>>>>>>

>>>>>> Jojo, [REDACTED] will provide you with a list of toiletries that need to be
>>>>>> purchased for the apartments.

>>>>>>

>>>>>> Lyn/[REDACTED]-I think there may be extra linens and towels we can use for
>>>>>> 10N. Please check! WE have an important guest arriving on Tuesday June 26th
>>>>>> at 10am and the apartment needs to be ready to go for him.

>>>>>>

>>>>>> Everyone, please respond to all so we are all kept in the loop on
>>>>>> this.

>>>>>>

>>>>>> Thanks! [REDACTED]

>>>>>>

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