

**From:** Lesley Groff <[REDACTED]>  
**To:** "Huang, May" <[REDACTED]>  
**Subject:** Re: Brian Boyd  
**Date:** Wed, 16 May 2012 15:33:02 +0000

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you bet  
On May 16, 2012, at 11:25 AM, Huang, May wrote:

thank you Lesley!  
best,  
May :)

Begin forwarded message:

**From:** Lesley Groff <[REDACTED]>  
**Date:** May 16, 2012 7:29:46 AM EDT  
**To:** "Huang, May" <[REDACTED]>  
**Cc:** "[REDACTED]" <[REDACTED]>  
**Subject:** Re: Brian Boyd

Thx. Will take care of today

Sent from my iPhone

On May 15, 2012, at 7:45 PM, "Huang, May" <[REDACTED]> wrote:

Reservation #278052055

Rates for the night of 15-Apr-12, 16-Apr-12

199.00 in US DOLLARS per night

Taxes 14.45 Percent Per Room Per Night

Begin forwarded message:

**From:** Lesley Groff <[REDACTED]>  
**Date:** May 15, 2012 4:53:32 PM EDT  
**To:** "Roust, Diane" <[REDACTED]>  
**Cc:** "Huang, May" <[REDACTED]>, "Wojcik, Michael" <[REDACTED]>  
**Subject:** Re: Brian Boyd

Hello Diane. Can you please remind me of the total? Does this mean we were never billed?

Sent from my iPhone

On May 15, 2012, at 4:20 PM, "Roust, Diane" <[REDACTED]> wrote:

Good Afternoon Lesley,

I'm sorry about the confusion with Mr. Boyd's reservation. We did not receive a credit card by way of our secure link.

I have just sent you one by separate email. Once this is filled out I will send you a zero balance detail of this transaction.

Warmly,  
Diane

**DIANE J. ROUST**

Accounting - Systems Coordinator, Sheraton Commander Hotel  
t— 617.547.4800 f— 617.234.1302

**SHERATON COMMANDER HOTEL**

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