

From: Dave Rodgers <[REDACTED]>
To: Lesley Groff <[REDACTED]>
Subject: Re: Need to cancel Four Seasons 1 Day Prior to Arrival in Doha! UUQVDS
Date: Tue, 01 Nov 2016 12:01:16 +0000

Thanks Lesley for the possibility of the cancellation at Doha. If we do go to any of the middle east destinations, Universal Weather & Aviation will need the following:

1. Name of the Business Contact
2. Phone number of the Business Contact
3. Email address of the Business Contact
4. If possible, please advise physical address

Don't forget that we need at least 24 hours notification for any movements in the middle east.

Thanks,

Dave

On Tue, Nov 1, 2016 at 7:40 AM, Lesley Groff <[REDACTED]> wrote:

FYI! I asked if I should cancel Jeffreys reservations for hotel stay in Doha starting Nov 3 and he says he will probably cancel. He will let me know tonight or tomorrow.

Sent from my iPhone

Begin forwarded message:

From: "jeffrey E." <jeevacation@gmail.com>
Date: November 1, 2016 at 7:24:37 AM EDT
To: Lesley Groff <[REDACTED]>, Darren Indyke <[REDACTED]>
Subject: Re: Need to cancel Four Seasons 1 Day Prior to Arrival in Doha! UUQVDS

we will probaly cancel. let you know tonite or tomorrow.

On Tue, Nov 1, 2016 at 12:08 PM, Lesley Groff <[REDACTED]> wrote:

We need to cancel the Four Seasons 1 Day Prior to Arrival if you will not be going...Cancellation policy is 1 day prior to arrival. Please advise if I should cancel these reservation beginning on Nov. 3rd. thanks

Begin forwarded message:

From: "American Express Travel" <[REDACTED]>
Subject: Itinerary for EPSTEIN/JEFFREY E 03NOV16 UUQVDS
Date: October 25, 2016 at 8:53:14 AM EDT
To: [REDACTED]

DO NOT REPLY TO THIS EMAIL. This message was sent from a notification only address that cannot accept incoming messages. If you have any questions, please contact Centurion Travel Service at [REDACTED].

If airline tickets are purchased for this itinerary:
Airline Baggage Fee/Rules may apply and can be accessed by visiting:
<https://myamextravel.com/baggage>

Your travel arrangements are outlined below in the email. Please refer to attached PDF attachment and itinerary for more details regarding your travel arrangements. Your Centurion Travel Service travel plans have been posted to a secure website. Please click on the link to view your trip details and add link to your bookmarked favorites for easy access in the future:

[View your Digital Itinerary](#)

American Express Travel UUQVDS Record Locator

Thursday 03 Nov 16

Hotel Information



Hotel	FOUR SEASONS HOTEL DOHA
Address	The Corniche DOHA QA 00000
Telephone	974-4494-8888
Check In Date	Thu 03 Nov 2016
Check Out Date	Sun 06 Nov 2016
Confirmation Number	64599SB005149
Base Rate	QAR 1300.00 / per night, may be subject to local taxes and service charges
Cancellation Policy	Cancel 1 Days Prior To Arrival

Confirmed

RECEIVE THIS EXCLUSIVE SUITE OF BENEFITS WITH YOUR FINE HOTELS & RESORTS
BOOKING



US\$100 spa services credit to be used during your stay.

*Certain room categories are not eligible for upgrade. For details, please call American Express Travel at the number listed at the top of your itinerary

Hotel Information



Hotel **FOUR SEASONS HOTEL DOHA**
Address The Corniche
DOHA QA 00000
Telephone 974-4494-8888
Check In Date Thu 03 Nov 2016
Check Out Date Sun 06 Nov 2016
Confirmation Number 64599SB005150
Base Rate QAR 3100.00 / per night, may be subject to local taxes and service charges
Cancellation Policy Cancel 1 Days Prior To Arrival

Confirmed

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BOOKING



US\$100 spa services credit to be used during your stay.

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