

From: Lesley Groff <[REDACTED]>
To: Martin Nowak <[REDACTED]>
Cc: [REDACTED] <[REDACTED]>
Subject: Re: Dinner at the Institute Dec. 1st
Date: Tue, 29 Nov 2016 19:29:58 +0000

Hi Katherine...the dinner will start at 6:30pm and be about 8 or 9 people...is there another room available?

> On Nov 29, 2016, at 2:13 PM, Gallagher, Katherine <[REDACTED]> wrote:

>
> Hi Lesley,
>
> Do you know how many people we are expecting? We have a seminar scheduled for 4p - 6p in our meeting room that day.
>
> All the best,
>
> Katherine

>> On Nov 29, 2016, at 12:09 PM, Lesley Groff <[REDACTED]> wrote:

>>
>> Hello [REDACTED], [REDACTED] and Katherine...Jeffrey now has a dinner planned for the evening of Thursday Dec. 1st with Tom Pritzker and Sultan (others I am sure)
>>
>> [REDACTED], in the past Katherine has been terrific in helping with suggestions for ordering in dinner...please coordinate with her..
>>
>> Katherine, can we be sure to have an appropriate room and chairs for the dinner like always :)
>>
>> I will be sending along full itinerary...probably tomorrow as we keep tweaking it!
>>
>> Thank you,
>> Lesley
>>
>>
>