

From: Karyna Shuliak <[REDACTED]>

To: [REDACTED] <[REDACTED]>, Leo <[REDACTED]>

Cc: Lesley Groff <[REDACTED]>, [REDACTED] <[REDACTED]>, [REDACTED] <[REDACTED]>

Subject: New manual for 301 guest apartments

Date: Mon, 21 Nov 2016 07:15:22 +0000

Attachments: Guest_apartments_manual.pages.zip

Hello [REDACTED] and Leo,

As discussed, please find attached the new manual for guest apartments at 301. Please review and refer to it every time you are working in the guest apartments. If you have any questions, please let's discuss.

Lesley, [REDACTED], [REDACTED], please save this for your records.

Thank you!

[REDACTED]