

From: Lesley Groff <[REDACTED]>

To: Karyna Shuliak [REDACTED], [REDACTED] <[REDACTED]>, [REDACTED]
[REDACTED] <[REDACTED]>, [REDACTED]

Cc: merwin dela cruz [REDACTED] "[REDACTED] ([REDACTED]) [REDACTED]"
<[REDACTED]>, Leo [REDACTED]

Subject: Apartment Cleaning

Date: Mon, 06 Feb 2017 23:55:37 +0000

Hello All! [REDACTED] will now be cleaning your apartments again...below is the schedule...she will start tomorrow!
PLEASE, have your apartment tidied up so she can dig in and clean (dirty clothes in laundry baskets, items not hanging around...etc) It is helpful for her to get the job done! [REDACTED] and [REDACTED], [REDACTED] plans to start your apartments on your specified day after lunch and need to be finished by 4pm so she can catch her bus home to Pennsylvania.
[REDACTED] Karyna and [REDACTED], start time for you will be around 9am. Please be prepared for her arrival...Leo will help out when needed.

Tuesday's

[REDACTED] 8H (morning)
[REDACTED] 10N (mid morning/early afternoon)
[REDACTED] 2G (late afternoon)

Wednesday's

[REDACTED] 8A (morning)
[REDACTED] 11B (mid morning/early afternoon)
[REDACTED] 10F (late afternoon)