

**From:** [REDACTED] <[REDACTED]>  
**To:** [REDACTED] <[REDACTED]>  
**Subject:** Re: Itinerary INCL TICKETNO for [REDACTED] / [REDACTED] 16OCT17 BQIYMO  
**Date:** Mon, 16 Oct 2017 13:14:09 +0000

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Ok, got it...and yes, you sent me the address when we booked the car service before. I can find it...I'll [REDACTED]

On Oct 16, 2017, at 9:10 AM, [REDACTED] <[REDACTED]> wrote:

Nope, Moscow-Geneva and from there go to Glion by car.

From Geneva international airport to Glion campus.

I think I've sent you the address previously.

Best regards,

[REDACTED]

16 окт. 2017 г., в 16:03, [REDACTED] <[REDACTED]> написал(а):

Great in Visa. Please let me know where you want to go? Paris on Aeroflot at 18:10? Then On to Glion?

Sent from my iPhone

On Oct 16, 2017, at 8:23 AM, [REDACTED] <[REDACTED]> wrote:

Hi [REDACTED]!

Good news! Visa is ready and I'll be able to pick it up tomorrow by 2 in the afternoon.

We will need to sort out the tickets and transfer.

I've checked the tickets for tomorrow. There is one direct flight by Aeroflot at 18:10

Best regards,

[REDACTED]

16 окт. 2017 г., в 14:21, [REDACTED] <[REDACTED]> написал(а):

Yes, I will make sure the accounting department does it this morning when they arrive to work.

On Oct 16, 2017, at 7:19 AM, [REDACTED] <[REDACTED]> wrote:

Ok. Thanks.



15 окт. 2017 г., в 22:51, [REDACTED] <[REDACTED]> написал(а):

I am trying to get [REDACTED] to help out with this. I am hoping she is in Europe and in the same time zone...

On Oct 15, 2017, at 12:35 PM, [REDACTED] <[REDACTED]> wrote:

Hi [REDACTED],

Will we be able to solve the hotel issue after all? :)

Best regards,

[REDACTED]

15 окт. 2017 г., в 18:55, [REDACTED] <[REDACTED]> написал(а):

Hi [REDACTED]. Can you please show your own credit card to the hotel when you check in on Monday please. I need to fill out a credit card authorization form in order for Jeffrey to pay for the room, but the department that can send me this form does not open until Monday. Due to the time difference I will not be able to fill out this form until after you have checked in. I will have it done before you check out on Tuesday so they should charge Jeffrey's card for the stay and not yours. But in order for you to check in, they will need to see your card...is that ok?

On Oct 14, 2017, at 12:03 PM, [REDACTED] <[REDACTED]> wrote:

It is indeed. Hopefully it will work out this time.

Thank you for your help [REDACTED]

14 окт. 2017 г., в 21:01, [REDACTED] <[REDACTED]> написал(а):

Sounds like a plan !

Sent from my iPhone

On Oct 14, 2017, at 10:49 AM, [REDACTED] <[REDACTED]> wrote:

Hi [REDACTED]!

Yes, everything is alright. Thank you very much!

I'll let you know about the flight to Switzerland on Monday.

Best regards,

14 окт. 2017 г., в 19:12, [REDACTED] <[REDACTED]> написал(а):

Hi [REDACTED]...here is your ticket and hotel confirmation...please double check of accuracy and confirm receipt! thanks, [REDACTED]

Begin forwarded message:

**From:** "American Express Travel" <[REDACTED]>  
**Subject:** Itinerary INCL TICKETNO for [REDACTED] / [REDACTED] 16OCT17 BQIYMO  
**Date:** October 14, 2017 at 10:10:44 AM EDT  
**To:** [REDACTED]

DO NOT REPLY TO THIS EMAIL. This message was sent from a notification only address that cannot accept incoming messages. If you have any questions, please contact Centurion Travel Service at 1-[REDACTED].

If airline tickets are purchased for this itinerary:  
Airline Baggage Fee/Rules may apply and can be accessed by visiting:  
<https://myamextravel.com/baggage>

Your travel arrangements are outlined below in the email. Please refer to the PDF attachment and itinerary for more details regarding your travel arrangements. Your Centurion Travel Service travel plans have been posted to a secure website. Please click on the link to view your trip details and add link to your bookmarked favorites for easy access in the future:

[View your Trips](#)

**American Express Travel** BQIYMO  
**Record Locator**

#### **E-Ticket Number(s)**

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[REDACTED] Ticket SU 5558663287415-14OCT

**Monday 16 Oct 17**

**Other Information**

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## Flight Information

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Date	16 Oct 2017
Airline	<b>Aeroflot</b>
Airline Record Locator	BQIAQM
Flight/Class	<b>SU 1413</b> Z Business Class
Origin	Ekaterinburg, Koltsovo International
Destination	Moscow, Sheremetyevo
Departing	07:00 AM
Arriving	07:25 AM
Arrival Terminal	Terminal D - Domestic/Intl
Estimated Time	2 Hrs 25 Mins
Stops	Non-stop
Seats	2D

**Confirmed**

## Hotel Information

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Hotel	<b>PARK INN BY RD SADU MOSCOW</b>
Address	17 Bolshaya Polyanka MOSCOW RU 119180
Telephone	7-495-6444844
Check In Date	Mon 16 Oct 2017
Check Out Date	Tue 17 Oct 2017
Confirmation Number	PB8P2T0
Base Rate	RUB 11300 / per night May be subject to local taxes, service charges, and daily resort fees if applicable
Cancellation Policy	Cancel By 6 Pm Day Of Arrival

**Confirmed**

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See attached itinerary PDF or link for full terms and conditions.

PDF itinerary attachment:

If you are unable to view the PDF attachment, ensure you have Adobe Acrobat Reader. Refer to website below to download and install this free

software.

<http://www.adobe.com/products/acrobat/readstep.html>

Thank you for choosing American Express Centurion Travel Service and have a pleasant trip.

Please be advised that certain mandatory hotel-imposed charges, including, but not limited to, daily resort or facility fees, may be applicable to your stay and payable to the hotel operator at check-out from the property. You may wish to inquire with the hotel before your trip regarding the existence and amount of such charges.

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California State Seller of Travel Registration Number: 1022318. Washington State Seller of Travel Registration Number: UBI#600469694. Iowa: TA# 669 Registered Iowa Travel Agency.

<[REDACTED]-BQIYMO.pdf>

<BQIYMO\_ItineraryCalendar.ics>