

From: Leo Loking <[REDACTED]>
To: Lesley Groff <[REDACTED]>
Subject: Re: Set up Air Mattress in 10B Today/Extra towels/linens
Date: Thu, 28 Dec 2017 16:42:58 +0000

Hi Les,
Air mattress is ready,i cover it and the comforter is in the chair and pilows..extra towels
is in the closet..
Thanks

Sent from my iPhone

> On Dec 28, 2017, at 8:59 AM, Lesley Groff <[REDACTED]> wrote:
>
> Hello Leo...Can you please set up the air mattress in apt 10B today? Please take extra
linens, pillows, towels (family of 4 will be staying there) Please set up Air Mattress in
the family room (there is enough room, right ?)
>
> We also need the Welcome Letter left with the doorman for : Ashley & Peter Hull . OK on
all? :) Lesley
>
> <Welcome to Apartment 10B.docx>