

From: Lesley Groff <[REDACTED]>

To: Stephanie Remington <[REDACTED]>, Ann Rodriguez <[REDACTED]>

Subject: Punch list

Date: Tue, 21 May 2019 11:29:47 +0000

Hi Stephanie and Anna. Will you be sending out your punch list prioritized with dates expected for completion? Jeffrey is asking that I continuously follow up with y'all and help keep on top of things. I'm just trying to figure out the best way to help. A prioritized list with dates would be super. I like that you have the names of the person/s in charge of the project also.

We can talk today some so you can fill me in more. I'll be in the city today with Jeffrey.

Hope all is well. Lesley

Sent from my iPhone