

fax

Billing Info	Name	[REDACTED]
	Contact	[REDACTED]
	Phone	[REDACTED]
	Email	[REDACTED]
	Address	[REDACTED]

62574 QTY B	QTY	QTY	QTY
QTY	QTY	QTY	QTY

13631

Writing Pads, 50 Sheets + Cover, 2 Lots #G62574 1
 Size: 22 x 8.5 finishing to 8.5 x 11
 Cover: 111# Keaycolour Cover, Cobblestone Vellum
 Side A: Blind Emboss x 2 @ 2" x 4"
 Guts: 80# Superfine Text, Ultrawhite Eggshell
 Side B: Offset CG1 (One Side)
 Finishing: Perforate Pages + Perfect Bind

2 lots x 50 (100 total) = \$2820

Cover 2: 111# Keaycolour Cover, Steel Vellum
 2 Lots x 50 Pads x 50 Sheets = 5000 Total Sheets

2

Credit Card #		
Expires:	Code:	Zip:

Estimate Total	\$2820.00	100% Deposit
Additional Costs	\$200.00	
Subtotal	\$3020.00	\$3288.03 PENDING
NY Tax @ 8.875%	\$268.03	
Total	\$3288.03	
TOTAL PAID	\$0.00	
BALANCE DUE	\$3288.03	

Layout with Text Initials Cover & Inner Pages	\$175.00	Additional Costs
Delivery local	\$25.00	

HERE'S THE DEAL (SMALL PRINT! READ IT!) THIS IS AN AGREEMENT

Payment/Agreement: To begin working on your project, we require full payment by credit card, check or cash. Your payment confirms that you have read and agreed to all of the terms and conditions set forth here:

Additional Expenses: You shall pay all costs in excess of the original payment which result from the following:

- 1) You make changes after approving your proof
- 2) Your files are not print ready and require additional work
- 3) Your specs change to something more expensive
- 4) You incur additional costs for couriers or other 3rd party services

Changes / Cancellations: Changes to your order will be settled against your original payment with additional charges due or reimbursements dispensed upon completion of the job. If for any reason you cancel your order prior to completion, we shall retain a portion of your payment equal to the work completed to that point. Refunds will be determined and dispensed solely at our discretion.

Proofing: Once your order is in, you will receive a PDF proof and final print specs from us via email. This action requires you to APPROVE through email. This step is required in order for us to print your project. **PLEASE NOTE:** Any errors found after you've approved are your responsibility. Always double check everything for accuracy no matter how confident you feel. Reprints are heartbreaking and expensive; generally costing as much to print the second time.

Press Proofs (Optional): Publicide offers press proofs on most jobs for an additional fee. Press proofs allow you to see the actual printing process of your job on the actual paper. Due to setup and material costs, press proofs are usually billed @ \$200 per process and can take 5+ working days to produce. Let us know if you would like to press proof one or multiple of your job processes and we can determine the additional cost for your order.

Finishing/Pickup/Shipping: We will call or email once your job is finished. Any additional charges incurred for shipping or other services will be billed at this time, or as soon as the final amount is determined.

• ALL SALES ARE FINAL 1 WEEK AFTER DELIVERY. REVIEW YOUR ORDER IMMEDIATELY UPON RECEIPT. NO EXCEPTIONS •