

## Personal Information

111. Title (Ms, Mrs, other) **Ms.**  
 112. First Name(s) / Given Name(s) **Karyna**  
 113. Last Name(s) / Surname(s) **Shuliak**  
 114. Father's First & Last Name(s) **Fedor Chouliak**

## Passport

121. Date of Birth (DD/MM/YYYY) [REDACTED]  
 122. Place of Birth [REDACTED]  
 123. Nationality(ies) **United States of America**  
 124. Passport # [REDACTED]  
 125. Issued by (Country) **USA**  
 126. Valid From (DD/MM/YYYY) **13/06/2018**  
 127. Valid Until (DD/MM/YYYY) **12/06/2028**  
 128. Schengen visa:  
 I don't need a visa  I have a valid visa  I will need an attestation for the visa

## Communication

131. Mobile # (including country code) [REDACTED]  
 132. E-mail [REDACTED]  
 133. Facebook  
 134. Twitter

## Mailing Address

Select to copy info from "Personal Information"

151. Title **Ms.**  
 152. First Name(s)/ Given name(s) **Karyna**  
 153. Last Name(s)/ Surname(s) **Shuliak**  
 154. Company  
 155. Position  
 156. Full Address **6100 Red Hook Quarters, suite B-3**

157. City, Zip Code, State **St.Thomas, VI 00802**  
 158. Country **USA**  
 161. Direct Tel # (including country code) [REDACTED]  
 162. E-mail or Fax # [REDACTED]

## General Information

141. Company or Place of study  
 142. Sector or Major  
 143. Job Title or Student **Dentist**  
 144. Religion

## General

146. Who recommended IVP? How did you find IVP?  
**Ariane Rothschild**  
 147. What do you hope to gain from the course?  
**The ability to hold salons in New York**

148. Have you already attended any Etiquette courses?  Yes  No

Which one(s) &amp; Where?

149. Do you work for the media (press, TV, ...)  Yes  No, which one?

## Billing Address (if different from Mailing Address)

171. Title  
 172. First Name(s)/ Given name(s)  
 173. Last Name(s)/ Surname(s)  
 174. Company  
 175. Position  
 176. Full Address

177. City, Zip Code, State  
 178. Country  
 181. Direct Tel# (including country code)  
 182. E-mail or Fax #

## Booking Summary

### I am booking:

- 6 Weeks starting **June 16**, 2019  
 3 Weeks starting **June 16**, 2019 (to July 5)  
 3 Weeks starting **July 7**, 2019 (to July 26)

### I have chosen to take the following program:

#### Core Course (28 weekly periods)

- Core Course **without** exams  
 Core Course **with** Higher Certificate tests & exams

#### Diploma Course (36 weekly periods)

- Diploma Course **without** exams  
 Diploma Course **with** Diploma tests & exams

### I will be lodging:

- On campus or Hotel Victoria "Resident Student"  
 Outside as a "Day student" - Please give us the address of where you will be staying.

### I will be paying by:

The payment according to the Financial Conditions on this Application Form can be done:

**By Bank Transfer** to **UBS SA (Bank)**, 41 Avenue du Casino, 1820 Montreux, Switzerland. **Beneficiary:** Institut Villa Pierrefeu SA, Route de Caux 28, 1823 Glion, Switzerland by **BIC/Swift:** UBSWCHZH80A or **ABA** 267 007 993 a/c N° 249-G5763255.0 **IBAN:** CH81 0024 9249 G576 3255 0

**By Credit card** with Visa, Mastercard or Amex and will incur a 3% - 6% surcharge.

### Date, Place, Student's Full Name & Signature

10/20/2018 USA

Karyna Shuliak



## Application Form (Fees in Swiss Francs) Summer 2019

1. Application Fee & Deposit	3 Weeks	6 Weeks	Total
<b>Application Fee</b> (Also for returning students)	CHF 600.-	CHF 600.-	CHF 600.-
<b>Deposit</b>	CHF 1'200.-	CHF 2'400.-	CHF 2'400.-
Remainder refunded 60 days after the course ends			
<b>Sub Total 1 - Application Fee &amp; Deposit</b>			<b>CHF 3'000.-</b>
<i>Must be paid in full on application</i>			

2. School Fees (Weekly periods)	3 Weeks	6 Weeks	Total
<b>2.1 Finishing Programs (taught in English)</b>			
Core Course <b>OR</b> (Weekly 28)	CHF 7'920.-	CHF 15'840.-	CHF 19'140.-
IEP Diploma Course (Weekly 36)	CHF 9'570.-	CHF 19'140.-	
<b>2.2 Extras</b>			
Books for Higher Certificate / Diploma	CHF 450.-	CHF 450.-	CHF 450.-
Exam Fees for Higher Certificate / Diploma	CHF 1'200.-	CHF 1'200.-	
Effective Communication (3 classes of 1h30)	CHF 480.-	CHF 960.-	CHF 960.-
Oenology (3 classes of 1h30)	CHF 480.-	CHF 960.-	
Practical Housekeeping (3 classes of 1h30)	CHF 360.-	CHF 720.-	CHF 720.-
Latin dance & transportation (3 classes of 1h30)	CHF 180.-	CHF 360.-	
Private French language (3 lessons of 1h30)	CHF 660.-	CHF 1'320.-	
The Art of Personal Presentation (3 hours once only)	CHF 480.-	CHF 480.-	CHF 480.-
Stress Release Made Easy (private class, per hour)	* CHF 250.-	* CHF 250.-	
Media training (private class, per hour)	* CHF 360.-	* CHF 360.-	
Leadership training (private class, per hour)	* CHF 360.-	* CHF 360.-	CHF 360.-
Diplomatic Protocol (private class, per hour)	* CHF 400.-	* CHF 400.-	
Chinese business etiquette (private class, per hour)	* CHF 360.-	* CHF 360.-	
Butler & Estate Mgt (private class, per hour)	* CHF 360.-	* CHF 360.-	CHF 720.-
* More sessions possible on request			
<b>2.3 Accommodation</b>			
On <b>campus, Double / Triple</b> room sharing bathroom	CHF 2'200.-	CHF 4'400.-	CHF 8'680.-
On <b>campus, Single</b> room sharing bathroom	CHF 2'880.-	CHF 5'760.-	
At <b>Hotel</b> Victoria, <b>Single</b> room with <b>own</b> bathroom	CHF 4'340.-	CHF 8'680.-	
<b>Sub Total 2 - Schools Fees (Program, Extras &amp; Accommodation)</b>			<b>CHF 31'510.-</b>

 PDFfiller Document ID: 6305-0DB5-B336-0006 <sup>1st</sup> (starting July)

**Art. 1: GENERAL**

- 1.1. Institut Villa Pierrefeu, S.A., Route de Caux 28, CH-1823 Glion (Switzerland) thereafter "the School".
- 1.2. The Summer Course is planned over 6 weeks **and preference is given to students applying to study the complete course. Please note that students who can only come for a shorter stay will not cover all of the material mentioned in the curriculum.**
- 1.3. The school may amend the program, content or location without notice.
- 1.4. **Students must be over 18 years old to apply.**

**Art. 2: DEFINITIONS**

- 2.1. **The Application Fee** is not refundable.
- 2.2. **The Deposit depends on length of stay.** It is used to cover personal miscellaneous expenses such as: books and stationery, extra courses and private lessons, visa handling, cultural events, etc.
- Note: The School cannot advance money to the students** so they should arrive with their pocket money and travel tickets. Each student has a personal safe in her room for her valuables. After the end of her sojourn, the student will receive a detailed bill for miscellaneous expenses, the total of which will be deducted from the deposit and **the balance refunded within 60 days of the student's departure.**

**2.3. School Fees:**

For "Resident students" the School fees include: **the lessons for the chosen IEP course, accommodation, breakfast and lunch Monday-Friday, the one Saturday full day excursion per 3 weeks, residence tax and contribution to the expenses for school facilities & infrastructure.**

For "Day students": **lessons for the chosen IEP course, lunch Monday to Friday, the one Saturday full day excursion per 3 weeks, contribution to the expenses for school facilities and infrastructure.**

**Art.3: PAYMENTS**

- 3.1. The "Application Fee" and the "Deposit" must be paid in full on application.
- 3.2. The "School Fees" must be paid by **April 1<sup>st</sup>** for June entry; **May 1<sup>st</sup>** for July entry.
- 3.3. **Late payment:** places that have not been reconfirmed by the payment of the full fees when due will be given to other candidates.
- 3.4. **Credit Card payment** will incur a surcharge of 3% - 6%.

**Art. 4: CANCELLATION AND REFUND**

- 4.1. **All cancellations must be confirmed by registered letter.**
- 4.2. The "Application Fee" is refunded only if the applicant cannot be accepted.
- 4.3. **If cancelled before April 1<sup>st</sup> for June, May 1<sup>st</sup> for July,** a cancellation fee of CHF 1'000.-- will be charged.
- 4.3. If the letter is received **after April 1<sup>st</sup> for June, May 1<sup>st</sup> for July,** and a student cannot be replaced, a cancellation fee of CHF 2'000.-- **per week,** depending on the length of the stay booked, will be charged.
- 4.4. If the letter is received **after April 1<sup>st</sup> for June, May 1<sup>st</sup> for July,** and a student can be replaced by you, a total cancellation fee of CHF 1'500.-- will be deducted from the deposit and fees paid to date, the remaining sum will be refunded.
- 4.5. **Once the student has started,** she cannot cancel a reserved stay and only the balance of the deposit for miscellaneous expenses, if any, is refunded.
- 4.6. **If a student is expelled or leaves before the end of her booked stay,** only the balance of the deposit for miscellaneous expenses, if any, is refunded.

4.7. **We strongly advice that you take out travel and cancellation insurance, in case you have to amend your plans for any reason.**

**Art. 5: REASONS FOR EXPULSION**

5.1. Students will be expelled who: fail to comply with the rules and regulations, having received one warning (no warning is given for alcohol abuse, the possession, dealing or taking of drugs); persist with a negative attitude towards their studies, other students or staff; behave in such a way as to damage the School's reputation.

**Art. 6: ABSENCES**

6.1. No reductions or refunds will be made to a student who is absent during the course; is unable to attend a class; or cannot participate in an excursion or activity included in the program, whatever the reason may be.

**Art. 7: NON-DISCLOSURE & PRIVACY**

7.1. The students shall respect, protect and maintain the privacy and confidentiality of all Information relating to the other parties and shall not, during the period of this Agreement, or at any time after its termination, divulge any information to any person without prior written authorization from the party involved. **People working directly or indirectly for the media** must inform the school by filling point 149 under "General Information".

7.2. The student authorizes the School to use her image in any media form (picture, sound, video, ...) carefully selected by IVP for educational or promotional purposes (book, brochure, website, press, ...). Should you disagree, you must inform the School in writing.

**Art. 8: INTELLECTUAL PROPERTY**

8.1. All of Institut Villa Pierrefeu's own class materials and the training you are receiving are copyrighted and for personal use only. They **cannot be used directly or indirectly for any commercial purposes** (free or income generating - i.e. Educating, consulting, training, media, ... list is non exhaustive) without a **prior written licensing agreement being signed** by the Principal and the corresponding fees being paid. By breaking this rule, the student agrees to indemnify the School for the expenses incurred as a result.

**Art. 9: LAW AND JURISDICTION**

9.1. If the fees have not been paid by the requested date, they are considered as a debt within the meaning of Art. 82 LP.

9.2. This agreement is made under Swiss legislation, and it is formally agreed that Swiss jurisdiction shall be applied whatever may be the residence of the student. Legal residence is elected in Switzerland, in the Canton of Vaud, and any difficulties which might arise from the present agreement would be submitted for decision to the local court in Montreux/Vevey. **This contract is valid once the student's application has been accepted in writing by IVP.**

**Art. 10: SIGNATURE**

10.1. **Place, date and signature of the student who declares that having carefully read and truthfully completed the "Application form", the application documents (Bio, etc) and the financial conditions, she formally accepts them and will respect the School Rules and Regulations.**

Date, Place, Student's Full Name & Signature	
10/20/2018	USA
Karyna Shuliak	
PDFfiller Document ID: 6305-0DB5-B336-0006	

**CHECK-IN & CAMPUS TOUR**

The check-in of the students and campus tour is on **Sundays June 16 and July 7 from 10 am to 3 pm.** Please plan to arrive at the school during that time period.

**TRANSPORTATION**

From **Geneva (GVA) Airport, Switzerland**  
**By private car:** We can book a car for you at a rate of CHF 330.- to 360.- depending on the company. You should pay the driver in cash or by credit card (VISA and Mastercard are accepted). It takes 60-90 minutes to Montreux/Glion. **In case you have reserved a car with us but don't use it, we will have to charge the initial amount plus VAT of 7.7%.**

**By train:** From the airport there are direct trains to **Montreux** (75 min.) Then take a taxi (5 min.) to Glion.

When you want to go **from the school to Montreux**, you can either use: The **train** (15 minutes), the **cable car** (7 minutes) or a **taxi** (5 minutes).

## Vaccinations & Date (if known: not compulsory but for information)

- |  |   |
|--|---|
| <input type="checkbox"/> 611. Smallpox                             | <input checked="" type="checkbox"/> 617. Hepatitis B 10/21/2003         |
| <input checked="" type="checkbox"/> 612. Diphtheria 05/24/2012     | <input checked="" type="checkbox"/> 618. Other Rubella, Measles, Mumps, |
| <input checked="" type="checkbox"/> 613. Whooping cough 05/24/2012 |   |
| <input checked="" type="checkbox"/> 614. Tetanus 05/24/2012        |   |
| <input checked="" type="checkbox"/> 615. Poliomyelitis 10/25/1995  |   |
| <input checked="" type="checkbox"/> 616. BCG 06/05/1989            |   |

## General medical questions

621. Blood group and Rhesus factor (if known): \_\_\_\_\_
622. Any past illness, operations, serious accidents? **none**  
Specify which one(s): \_\_\_\_\_
623. Any physical or mental disabilities? **none**
624. Any **known food allergies**? **none**
625. Are you vegetarian? **no**
626. Are there any foods you cannot eat (for medical or religious reasons)? **no**
627. Any **other known allergies** (medicines, etc)? **no**
628. Any prescribed medicines or drugs? **no**

## Do you have an international medical insurance?

Yes, I am covered for the length of my stay

**Note:** Students who study in Switzerland for **less than 3 months** must be insured for illness and accidents and the insurance must be valid for the duration of their stay and cover them for expenses incurred in Switzerland.

**A credit card guarantee must be given in any case (below) so as to cover emergencies**, as the hospitals generally demand a large deposit.

## To be completed by the cardholder

By signing at the bottom of this page, I hereby authorise Institut Villa Pierrefeu S.A. (the school) to debit my card to **cover medical and other related expenses** that:

I or (applicant's name: Karyna Shuliak) may incur during my (her) sojourn at the School.

I understand that hospital and medical bills can get to the school **up to 9 weeks** after departure.

631. Card:  Mastercard  Visa //  Amex  Diners  JCB

632. Card Number: XXXXXXXXXXXXXXXXXXXX

633. Card Expiration Date (mm/yy): **09/22**

634. Cardholder's Name (as on card): **Karyna Shuliak**

635. Cardholder's Address: **9 East 71st St, New York, NY 10021**

Date & Place **10/20/2018**  
**USA**

**Full name and Signature of the student**  
Karyna Shuliak 

Date & Place **10/20/2018**  
**USA**

**Signature of the cardholder**  
