

## JE Punch List – July 23, 2012 Directives

### 1. Clean Up - make as many barge runs as necessary

- Top of Desal plant
- Engineering
- Cleaning the shops – JE would like completed by **7/27**

### 2. Equipment and Vehicles

- Sell equipment
- Bikes should be ready to be sold – no sales without JE approval – bike sale list will be forwarded for JE approval **7/25**
- No machinery off the island unless approved
- Buy new Kawasaki bikes and mules – Rich K negotiating with Vendor
- Kawasaki parts order submitted twice – awaiting direction
- Remove all concrete trucks and cement hopper no later than **7/27**
  - Cement hopper scheduled to be transported to the Heavy Materials - St. John yard for storage **7/26** pending cost quotes to be forwarded **7/24** for approval
  - Concrete trucks – Monique/Daphne following up on storage and pricing for JE review and approval

### 3. Computers

- Buy new computers – 2 Macs Desktops & 1 Laptop – Captains' Office - ordered

### 4. Five Palms

- Internet/Phone Switch installed – fiber to be re-tested **7/24**
  - Phone set up left of desk – switch installed 7/20 - **COMPLETE**
  - Wireless inside only – as of date 7/10 via JE – installation **7/24 – 7/25**
  - Computer – as of date 7/10 not required via JE
- Exterior Door Shutters – estimate forwarded to JE 7/12 - \$2,865.00 - awaiting direction
- Painting - outside to be completed via JE direction
  - Inside to be completed via JE direction – Ion – scaffolding is being erected for him
- Tapestry Molding for Ceiling – Ion
- Furniture – outside furniture ordered – EDA to Tropical **7/24**
- Piano Bench – mounted 7/18 - **COMPLETE**
- Piano – schedule to re-tune week of **8/15**
- Picture Frame – measurements forwarded to Sarah - 86 x 70
- Mirrored siding – liquid nails – will cover entire panel with glue when the next one falls off
- Transformer Protection Wall – should be built - work began 7/20
- Floor Gold Lamps - electrical wiring needs to be replaced, completion expected **7/20**
- Fire pit – fix – a new propane tank was installed but it is now empty - Danny and Brian suspect there is a leak - they will investigate **7/24**

### 5. Grotto

- Furniture – put back in grotto
- Curtains – more curtains ordered – cream for the bed at the base of the grotto – expected to arrive to Zorro to take to LSJ **7/31**
- Genset wiring – **COMPLETE** - Danny reviewing auto start from Kite House

### 6. Berm/Top of Hill

- Stone threshold needs total re-do – must be level and straight
- Boulders – Jules to finish boulder work
- Electrical – Low voltage transformer in place - placement & connection of lights completed
  - Main transformer on site - installation to begin **7/16**
- Concrete Band – require confirmed mark out via JE

### 7. Engineering/Maintenance Yard

- Steel Shed concrete pad – **COMPLETE**
- Metal Sheets - on old building replaced - work to begin **7/18**

- Painting – power sanding/rust removal continues – JE would like painting completed by 7/27
- Engineering Storage & Shelving – work started 7/13 – JE would like completed by 7/27
- Landscaping – quote for Sea grapes forwarded to JE 7/12 - awaiting direction
- Landscaper(s) to travel to Josephine’s nursery (Coral Bay) – trip is cancelled
- Engineering water boundary – Jules to finish
- 8. Triangle –
  - Landscaping direction required from JE
- 9. Flagpole Pool Cabana –
  - Furniture – investigate new desk, new furniture more like Pool Cabana PBI
    - Relocation of orange sofa to Media Room
  - Check water pressure in shower
- 10. Floating Dock
  - Jet ski Bumpers –ordered – EDA 7/24
  - Table/Dock Box
    - Dock box handles need completion
    - Dock box top to be resurfaced
  - Dock floors – staining needs completion
  - Swim Ladder – direction from JE on placement required
  - Dive Platform – require construction details
  - Wooden Bumpers – to cover concrete stripping – COMPLETE
  - Painting – Railing, Cross Brackets & Robe Hooks - COMPLETE
- 11. Entry Tree Lights
  - Lights on site, electrical installation complete
- 12. Solutions for Generators
  - Soundproofing Installation – back wall and door to be completed 7/24
- 13. Tiki
  - Shields have been shipped awaiting arrival at Tropical
- 14. Kite House
  - relocation of outside furniture from 5 Palms once new 5 Palms furniture on site
- 15. Chillax Room
  - requires furniture piece for electrical/media equipment – Sarah
- 16. Chillax Bathroom
  - require blue rugs for bathroom & vanity area – Sarah
- 17. Mechanical Building
  - Replacement Transformer – estimated date to be shipped from factory (Illinois) 8/21
- 18. Boats
  - Lady G – sell – in hurricane storage 7/18
  - Lady K – sell – survey forwarded to Darren & Rich, suggested price \$225,000
  - Big N – repair – will go to Subbase Drydock after 8/7
- 19. Timers
  - Review installing timers on air conditioners, irrigation water systems, and lights
  - Set all air conditioning to 85 degrees (no need to keep anything cooler)
  - No irrigation week of 7/23
- 20. Beach lighting
  - per JE, replace existing transformers for the beach lighting of palms around the salt pond and beach
- 21. Transient Surge Protection – will review and forward estimate ASAP - Danny
- 22. Ice Maker – ordered 6/21 – vendor will confirm delivery date 7/24
- 23. Landscaping
  - Soil material on site - soil removed from beds 7/16 – area replanted - COMPLETE
  - Peter to finish transplanting engineering palms – JE to advise where they are to be transplanted to
  - Finish sundial corner (trees, stones, hydro-seed)

- Clean up areas marked in paint
- Prepare banana area for pineapples – awaiting corrected quote for 100 pineapples – Brice to forward
- 24. Solar lights – ordered - place every 30 feet – EDA at Tropical 7/24, EDA STT 7/28
- 25. Roads – grade - Jules work continues
- 26. Library
  - Lights on bookshelves need attention – will complete ASAP
  - Temperature – STABLE
  - Repair hanging wooden louver
- 27. Main hill
  - Asphalt path – pour asphalt ends in concrete – top and bottom have been formed, concrete poured at top and bottom – stones being placed at bottom – completion 7/25
- 28. New Employee Bathrooms
- 29. Gym
  - New punching bag – arrived at 71<sup>st</sup> – will come down on the next plane trip
  - Wiring – balance cables on site - final tidy up 7/20 – COMPLETE
  - Audio cables purchased – installed 7/20 – COMPLETE
  - Yoga room air does not work – Danny to investigate
- 30. Benches
- 31. Danny Vicars – schedule boat driving lessons
- 32. Beach Office
  - complete electrical overall required
  - waterproofing/sealing/painting/replace rotten wood required
- 33. LSJ Mooring – Darren will forward to Army Corp for final approval – 7/12
- 34. AYH Dock – re-sanding/staining of Nanna dock - COMPLETE
- 35. Main Compound Cistern – Demo work complete - confirmed multi leaks - repair work required
- 36 Hangar
  - Jermaine to redo internet at hangar – he will forward quote for the rack enclosure 7/24
  - Fuel Containment Pad – draft approved with drainage incorporated, waiting for updated plan
- 37. Woodshop Tunnel – floor needs to epoxy
- 38. Master bedroom area – add many lights in master bedroom planter