

ADL Cleaning Services
208 East Beverly Parkway
Valley Stream, New York 11580

February 20, 2018

RE: 301 66th Street, 2nd Avenue Cleaning Services

Dear Mr. Khan,

This letter is intended to formally propose cleaning services for the 301 66th Street. We offer more competitive rates and better quality cleaning services than the existing cleaning services provider. Please see attached proposed rates in a separate sheet (Attachment 1).

We also offer extra services at no extra cost like stain removal and minor repairs. We can guarantee that you will be more than satisfied with our service.

We would be happy to talk to you about our services. We can be reached at [REDACTED].

We are looking forward to hear from you soon.

Sincerely,

Leo Loking
Owner - ADL Cleaning Services