

Merwin to-do:

1. order shelving for shipping room (review with Karyna before placing an order)
2. order shelving for the basement storage room (review with Karyna before placing an order)
3. order wall cabinets for cleaning supply for above the sink wall in the basement
4. redo old kitchen on the ground floor into Merwin's workshop room
5. repair the broken statue
6. put a small wall shelf for the phone and the answering machine in the shipping room
7. organize Merwin's office
6. move the following:
 - statue from the shipping room (not the broken one) to the basement storage
 - glass desk from the shipping room to the 5th floor office
 - square piece of glass from the shipping room into Merwin's workshop area? figure out the area
 - shipping boxes and supply from the basement locker to the shipping room closet
 - all the extra shelves in the house into the storage room
 - cart from the laundry room to the catering kitchen

7.get rid of the following:

- metal standing shelf from the shipping room
- glass top from the basement
- Jojo's records in the basement
- black office chair in the catering kitchen
- round metal table in the catering kitchen
- barber chair from the laundry room
- black office chair from the laundry room

8.Ask Mr. Epstein:

- about 2 baskets in the basement and the box with music sheets
- back rollers in the shipping room
- curtains from Paris in the Basement

9. Go through the boxes above the basement lockers with Karyna