

From: Karyna Shuliak <[REDACTED]>
To: [REDACTED] <[REDACTED]>
Cc: Leo <[REDACTED]>
Subject: Re: Updated supplies list for 301 guest apts
Date: Tue, 15 Aug 2017 04:59:13 +0000

Thank you very much Sonam, great work!

> On Aug 14, 2017, at 6:44 PM, [REDACTED] <[REDACTED]> wrote:

>

> Hi Karyna,

>

> Today, as I spoke to you in the morning I had reviewed and organized the supplies in the store. I placed all the supplies according to your checklist mentioned in all five guest apt and listed below were additional supplies needs to purchase.

>

> 1. Garbage bag (5 small bags for bathrooms)

> 2. AAA battery for sensor soap dispenser (20 pieces) four each for one dispenser

> 3. Salt and pepper

> 4. Fiji Water (6 case) to place extra

> 5. Dove soap

> 6. Soft mini sponge

> 7. Pen

> 8. Paper towels

>

> Leo, if you can purchase the #1 to #4 tomorrow it will be grateful because these were the shortage items to place according to checklist.

>

> For the towels, I have placed 2 extra sets (face, hand and body towel) each in linen closet. We don't have to purchase additional because I have managed clean one from the store.

>

> FYI, I will go through once again in each apt tomorrow and make sure all the supplies are placed according to checklist after cleaning two girls apt in morning.

>

> Thanks and have good night

>

> Sonam

>

> Sent from my iPhone

>

>> On Aug 14, 2017, at 2:56 PM, Karyna Shuliak <[REDACTED]> wrote:

>>

>> Hi Sonam and Leo,

>>

>> Below is the updated supplies list for 301 guest apartments with more specific details for some of the items. Please review and organize accordingly.

>> Let me know if you have any questions.

>>

>> Thank you!

>>

>> Karyna
>>
>> <301 guest apts supplies.xlsx>
>>