

From: Karina Shuliak <[REDACTED]>

To: job-vz6rp-2189949814@craigslist.org

Subject: Dental Assistent Needed (Midtown)

Date: Tue, 01 Feb 2011 07:42:39 +0000

Attachments: dental_assistant_resume.doc

To Whom It May Concern:

Hello!

My name is Karina, and I'm currently looking for a position as a dental assistant, full-time preferred, but can be a part-time as well. I am experienced (3 years) as a dental assistant and I also was studying for 4 years in dental school in Belarus, where I originally came from. I am bilingual English and Russian and have great communication skills. As a dental assistant, the main task for me as I see it is to make doctor's work as easy, as it can be for him/her and also to provide an excellent customer service for the patients, making them feel as comfortable, as it can be for them. I am a fast learner and it would be interesting for me to learn new things, which might be needed for your practice specifically. I am intelligent and friendly person and will do my best to be a team player. I attached my resume to this email where you can see more details.

Thank you for your time,

And I look forward to hearing from you,

Best regards,

Karina.