

**From:** [redacted] <[redacted]>  
**To:** [redacted] <[redacted]>, Janusz Banasiak <[redacted]>  
**Cc:** [redacted] >, [redacted] >  
**Subject:**  
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Hey guys..Just a reminder that Lyn and Jojo will be going to the Philippines from Sept 12-Oct 12. During this time when JE is in NY, I will need you guys to fill in for them. I know JE is planning a trip to Europe around this time, but unsure of the exact dates. I just want you both to be prepared and aware you may need to come to NY during this time