

On Jan 4, 2013, at 11:55 AM, Faith Kates wrote:

So great to hear from you...I actually know some one high profile looking I just sent him her info...  
Miss you and hope you are well. HNY!!!  
Xoxo

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**From:** HEATHER SINCLAIR [mailto: [REDACTED]]  
**Sent:** Friday, January 04, 2013 11:30 AM  
**To:** Faith Kates  
**Subject:** assistant

Dear Faith,

How are you? I hope well. Just touching base because a good friend of mine, Kimberly Sexton, is currently seeking a personal and/or executive assistant position. She is extremely qualified and has worked with many high profile clients including Anna Wintour for many years. If you need someone or know someone who does, I would be happy to forward her resume. You can contact her directly at: [REDACTED] or [REDACTED]  
[REDACTED]

Hello to Dylan, Fallon, and Kyle!  
All the best for 2013,

Heather Sinclair

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