

From: Karyna Shuliak <[REDACTED]>

To: Richard Kahn <[REDACTED]>, Bella Klein <[REDACTED]>, Lesley Groff <[REDACTED]>

Cc: Merwin <m_delacruz68@yahoo.com>

Subject: Fwd: ZM_VACTION_REQ_SC_101717

Date: Tue, 17 Oct 2017 18:33:41 +0000

Attachments: ZM_VACATION_REQ_SC_101717.pdf

Please see below the vacation form that [REDACTED] is using.

May I ask to please send a template that you would like for Merwin to use on a weekly basis?

Thank you!

Karyna

Begin forwarded message:

From: Zorro Ranch <[REDACTED]>

Date: October 17, 2017 at 12:57:22 PM EDT

To: "[REDACTED]" <[REDACTED]>

Subject: ZM_VACTION_REQ_SC_101717

Good Afternoon Karyna

As request attached Vacation Request for Steve. This is what would be in his file and what I would E Mail to him for his files

Not sure if it is helpful, but I did ask [REDACTED] & [REDACTED] if they like this system, noting I never have asked them before. They like that they get a copy and can check if information is correct.

Let me know if you need anything else.

On another front could you resend the Cleaning Lists for 71st & 301 as a File - Excel Spreadsheet, as I am unable to edit the files you sent previously, once in hand i will get them back to you ASAP

Thanks so much

Warmest regards

[REDACTED]

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Zorro Management LLC

[REDACTED]

Stanley, NM 87056

Ranch Manager

[REDACTED]

[REDACTED]

[REDACTED]

