

**From:** [REDACTED] <[REDACTED]>  
**To:** Lesley Groff <[REDACTED]>  
**Subject:** Re:  
**Date:** Fri, 24 Mar 2017 18:10:31 +0000

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:)

On Mar 24, 2017, at 10:04 AM, Lesley Groff <[REDACTED]> wrote:

awesome! I knew you were the right person! I was not even aware there is a kitchen on the 2nd floor!  
THANK YOU! :)

On Mar 24, 2017, at 10:02 AM, [REDACTED] <[REDACTED]> wrote:

Hi [REDACTED] and Lesley,

Since Mr. Epstein will not be able to use the dining room for some time now, he wants to use the small room off the library on the second floor for his meetings. We should have the basic things on the 2nd floor kitchen available: water and half&half in the fridge, some trays, napkins, silverware, glasses for water, salt and pepper grinders, set up for making coffee and tea. Please coordinate with Marilyn and Tess about this.  
Thank you!  
[REDACTED]

On Mar 24, 2017, at 9:40 AM, Lesley Groff <[REDACTED]> wrote:

Hi [REDACTED]. I think [REDACTED] may be able to give you more clarity. If not I can certainly ask jeffrey for more advise. [REDACTED]... can you help?

Sent from my iPhone

On Mar 24, 2017, at 9:32 AM, [REDACTED] <[REDACTED]> wrote:

Hi Les,  
Below is an email from JE. Can you please decipher it for me?

Thank you

[REDACTED]  
[REDACTED]

Begin forwarded message:

**From:** "jeffrey E." <[jeevacation@gmail.com](mailto:jeevacation@gmail.com)>  
**Date:** March 24, 2017 at 6:21:17 AM EDT

To: [REDACTED] <[REDACTED]>

for the next few weeks i will have breakfast in the small room off the library. . we should make the kitchen useful. and put table and chairs in round table four chairs. ? take the art sofa out.

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please note

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