

From: [REDACTED] <[REDACTED]>
To: [REDACTED] <[REDACTED]>
Subject: Re: 301 cleaning
Date: Thu, 20 Apr 2017 14:13:49 +0000

[REDACTED], could you please send us the updated schedule for girls apartments.
Thank you.

> On Apr 20, 2017, at 9:50 AM, Tes <[REDACTED]> wrote:

>
> [REDACTED] I'm here in 301 starting today, I had guest apartment to rush Tuesday and had enough time to finish it up. I've been working by myself and used to have Leo with me. That's why I mention it to the girls that I'll do my best to clean their apartment with in this week in diff. days. If I have some help I'll finish it on time. I been helping in 71st too. So it's get tight for me sometimes. Hope the girls undestand me that soemetime I'm very occupied in 301, so maybe back to routine that Leo can help me back in schedule. Thank you.

>
> Sent from my iPhone

>> On Apr 20, 2017, at 12:42 AM, [REDACTED] <[REDACTED]> wrote:

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>> It seems that our cleaning schedule for 301 apartments is getting mixed up again. I hear that some of the girls apartments have not been cleaned for 2 weeks consecutively.

>> Again, Mr. Epstein was clear that the girls apartments should be cleaned once a week. In a rare occasion, when we need the entire team at 71st and absolutely can not manage to have all 301 apartments cleaned, I am asking to please email and let us know in advance (not on the scheduled cleaning day), so that some of us may arrange for an outside cleaning service when necessary. Again, those weeks should rather be exceptions, not a routine. Mr. Epstein believes we have enough people on our team to manage most of the time.

>> Let's try to follow the schedule as much as possible. If you have to change day/time, please discuss that ahead of time, not on a scheduled cleaning day, so that everyone is prepared. Girls, if you do not need your apartment cleaned on a certain week, please let Tess know beforehand as well.

>> [REDACTED], since we now have only 4 girls apartments to clean (2G Arina, [REDACTED], [REDACTED], [REDACTED]) could you please send us the updated schedule, so that everyone is on the same page.

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>> Thank you! If anyone has any questions or suggestions, please let me know.
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