

ESTATE PROGRESS REPORT – November 28, 2003
71st STREET

LOCATION	COMMENT	NEXT ACTION BY	DATE BY	REVISED DATE
Schedule	Changes to Pinto's schedule: Mirrors are expected early Jan, not early Dec.			
5th Floor	<p>1. Front Room</p> <ul style="list-style-type: none"> a. Front room to remain GM's office. b. Metal table style & 2 arm chairs for GM office. c. Carpets to be changed. d. Current furniture to remain. e. Pinto to specify paint color for trim & interior wall finish. <p>2. Back Room</p> <ul style="list-style-type: none"> a. Back room to eventually become children / nanny room. Pinto has been informed. b. Lynn & Jojo are to move into the basement as soon as construction is complete. c. Bathroom to stay as is for the time being. <p>Fax sent to Pinto Nov 24 inquiring when the MBR is to be installed – no response yet.</p>	<p>Pinto - Jean</p> <p>Pinto</p> <p>Pinto</p> <p>Pinto</p>		
6th Floor	Round table: is in the process of being restored. Expected completion by Nov 28 – delay due to miscalculation of time frame.	J Burdine	11/28	
Ceiling Speakers	No speaker in MBR. Speaker wire in cornices.			
Dining Room	<p>1. Table-top: Brian Kelly is storing new rectangular table-top in his shop until after construction phase.</p> <p>2. Lighting: JE approved three chandeliers instead of spotlights.</p> <p>3. Carpet: JE approved green-striped carpet.</p>	Pinto - Jean		

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	<ol style="list-style-type: none"> 4. Speakers: on dining room ceiling. 			
Entry Hall	<ol style="list-style-type: none"> 1. Entry hall door: not to be moved. 2. Entry hall marble floor: to remain. Original chandelier to remain but be painted white. JE wants silk banners to hang in front entry hall in front of Japanese paintings. Pinto to source. JE has samples to select exact shade of pink for the entry hall walls. 	Pinto JE		
Main Stair	<ol style="list-style-type: none"> To be re-carpeted – JE saw sample in Paris & did not approve. JE to advise if he liked new sample sent by Jean to 71st St. Sconces to ship from Paris week of Nov 10 – delayed to Dec 8. JE agreed to spotlights for tapestry. Alberto to make shelves to place sculptures or china pot on by tapestry. 	JE		
Kitchen Service Corridor	Kitchen & corridor painted white. Clark to provide prices on limestone floor. Doug has samples for JE to choose from. Pinto to send more samples.	Clark / Doug / Pinto		
Speakers	Speakers from Zorro mended & are in basement of 71 st .			
Gym	<ol style="list-style-type: none"> To be painted by painters that are at 71st St now not French painters. Pinto to advise paint scheme. Sample carpet expected by Nov 26. Yoga Room is to remain the same. Gym Bath is to remain the same. 	Pinto		

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	<p>2. Computer: Upgrade for Landis BMS – complete. Software has been loaded on new computer, new graphics installed & complete. Static IP address for offsite connection installed.</p> <p>3. Computer Networking – WIFI entire house. Complete except in areas under construction.</p> <p>4. MBR A/C Upgrade: JE approved MBR fan & cooling tower upgrade - revised total of \$87,022.66 includes electrical, ABB Drive, & engineering fees (with design plans for chiller). Awaiting cost for adding a separate control panel for Landis to hook system up to BMS – proposal expected by Nov 18 – delayed.</p>			Complete
Terrace	Jean to come up with new suggestion.	Pinto - Jean		
Bio Gear	2 medium, 1 large biosuits ordered. 1L at 65 th St, to be sent to 71 st St. The 2M are backordered until Jan 21. Steve Joslin, who ordered the suits, not able as of Nov 21 to source other suppliers for earlier delivery.	Dupont	delay	
Blackout Update	<p>Since the Black Out the following Emergency Systems have been checked or tested to assure proper operation in the event of a power failure. The following list contains the results of these tests.</p> <p>1. Emergency Generator: cooling radiator to be cleaned & flushed. To be done on next maintenance check – not urgent.</p> <p>2. Battery Lighting Inverter - battery racks & all 48 batteries are still on order.</p>	Cummings Metro Power	11/7	

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	<p>3. Otis: Inspection of the elevator is complete. FYI: In an emergency / electrical problem, the lift automatically goes to the ground floor & the doors stay open. A regular phone line needs to be installed in the lift – Rich to organize.</p>	Rich		
Massage Room Ceiling	Ceiling to be painted with clouds by the same painters being used for the MBR woodwork. To be scheduled with painters when Jean on site Dec 5.			
Living Room	Fire Screen: Jean was told to order one.	Pinto - Jean		
Nextel phones	The problem when JE was trying to ring [REDACTED] was that [REDACTED] had forgotten her phone in the bathroom. JE to advise if any further problems with this system exist.	JE		

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457 MADISON

LOCATION	COMMENT	NEXT ACTION BY	DATE BY	REVISED DATE
Office Dividers	Estimate & floor plan without new desks is in. Estimate & plan with new desks expected by Nov 12 – delayed due to H Miller accommodating changes & awaiting window tint selection. JE to advise on window samples which were taken to LSJ on last trip.	H Miller / JE		
Office Computers	<p>1. Upgrade / change computers, new programs. Approved: 20 computers to be re-vamped.</p> <p>a. LSJ & Z computers ordered & expected by Nov 21 – not arrived yet.</p> <p>b. Other new computers: 6 to be ordered.</p> <p>c. 10 computers remaining to be upgraded as needed.</p> <p>JE to advise fate of replaced computers: Should they go into 301?</p> <p>2. Approved Microsoft Project & hardware upgrades. Solomon accounting system was rejected. Marc is assembling an on-line training package to familiarize project managers with the new system. New servers are being installed on Dec 1.</p>	JE Marc / Eric		
Conference Room	<p>Jeff Schantz's room to be turned into a conference room.</p> <p>1. 8 Lucite chairs have been ordered week – expected by Dec 12.</p> <p>2. Rich to order collapsible table.</p> <p>3. Cabinets to be removed from room by Dec 12.</p>	Kartell Rich [REDACTED]	12/12	
Blackberry's	All key personnel, [REDACTED] Larry V, Larry M, Dave Rodgers should have Blackberry's.			

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1997 Merc	Stereo is malfunctioning & is being replaced Nov 25. C.D. unit is being replaced as well since this unit is not compatible with the new stereo.			
Red Jeep	Jeep is in shop for repairs – expected completion by Dec 5.		12/5	
Landscaping	Approved - Stopek has planted aromatic flowers (hedychium) by the pink gate.			Complete JE to view
Outside Table	Section of frosted table top is eroded – replacement panel has been ordered from Italy & is due in PB by Dec 12.		12/12	

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PARIS

LOCATION	COMMENT	NEXT ACTION BY	DATE BY	REVISED DATE
JE office	Horseshoe table /Ash tray is still expected in December.	Pinto - Jean		
Kitchen	A/C to be fixed in conjunction with construction. Work to begin Nov 25 & will take approx 3 weeks.	Pinto	12/16	
Living Room	Separation to be added to round end of living room & new section to be converted into MBR sitting room. Jean met with cabinet maker & decided on custom made light Italian metal covered in fabric. FYI: it will take 6 months to make.	Pinto – Jean		
Shower Pump Pressure	3 valves & 3 shower heads have been installed & according to Valsdon, there is a “positive improvement.”			Complete
Bath	JE agreed to new plan for Bath: more cabinets & drawers & a decorative paint scheme on screen.			

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PARIS - NEW APARTMENT

LOCATION	COMMENT	NEXT ACTION BY	DATE BY	REVISED DATE
Construction	Demolition has commenced. Expected completion in April 2004. Original plumber retained. Updated schedule expected by Dec 5 – Serge said there will be delay in construction due to JE's adjustments for the bathroom.	Pinto - Jean		
Gym Room	JE discussed with Pinto on site & decided on wall sconces & double doors.	Pinto - Jean		

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PLANES

LOCATION	COMMENT	NEXT ACTION BY	DATE BY	REVISED DATE
727 Boeing	<ol style="list-style-type: none"> 1. Larry M awaiting fabric selection for office chair. JE to advise. 2. Shower water heater & control has removed & is being repaired To be reinstalled while stripe change is being made. 3. JE requested painted stripe on the exterior to be modified – to be done (except for full length stripe) week of Dec 1 in PB in conjunction with shower reassembly & other minor maintenance tasks – approx 3 day down. <ol style="list-style-type: none"> a. The top 1/4" beige to become a 1/2" red touching the top blue stripe full length. b. The blue stripes to be lengthened at the leading edge by 1/2". c. The white stripes to become red. d. Changes to fuselage stripe will be duplicated on the tail. 	JE		
Bell Helicopter	<ol style="list-style-type: none"> 1. Larry V is confirmed for Bell maintenance course Dec 1-12. 2. Larry V needs Pilot training for helicopter no later than end of Jan. Larry to advise re: dates during his maint course training. 3. Recurrent training: Gary & Maria have completed course. Nicholas is scheduled for Dec 8-9. 4. <ol style="list-style-type: none"> a. Nicholas will be off island Dec 5-9 & Dec 26 – Jan 3. b. Maria will be available Dec 1 – 26. 	Larry		

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	c. Gary will be available Dec 1 – 30.			
Gulfstream	No. 2 GIIB engine has been installed. JE advised for Gulfstream to be picked up after Thanksgiving			

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STAFF

LOCATION	COMMENT	NEXT ACTION BY	DATE BY	REVISED DATE
Rick Harrington	JE to advise if there is any further action to be taken?	JE		
Personal Requests	Nicholas would like to use the Dive Boat that is for sale from Dec 26 – Jan 3 to take his family to Anagada for New Year's. GM recommends no.			

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MISCELLANEOUS

LOCATION	COMMENT	NEXT ACTION BY	DATE BY	REVISED DATE
Directories	Personalized directories for the houses have been completed. JE has revised sample metal binder. JE to confirm approval. 4 weeks to completion.	JE		
NetJets / Flight Options	As of Nov 24, Kocher & other parties are still working on this matter.	Kocher		
Suburban	2004 Suburban for NY has been ordered. Expected by Dec 1.		12/1	