

**PARIS**

<b>STATUS</b>	<b>ITEM</b>	<b>COMMENT</b>
→ <b>Update</b>	1. AC in master bedroom. Air volume to be increased and diffusers to be changed.	i) Diffusers will begin installation 15 April.  ii) FYI: Installation of the diffusers expected to take two weeks, the room will have to be repainted and require scaffolding, JE to advise once the diffusers are on sight, most appropriate two week for week to be complete.
→ <b>Update</b>	2. Oxygen supply	iii) Oxygen tank had to be rented; it will be in Paris 28 March.
→ <b>NC</b>	3. Photos for livingroom	iv) Sarah is printing photographs.
→ <b>NC</b>	4. Boudoir Add Rug.	v) Rug being made, expected end of May
→ <b>NC</b>	5. AC in Kitchen	vi) To be reviewed at the time as the AC in the new apt.
→ <b>Update</b>	6. Wireless System	vii) 2 Linksys wireless routers (French Versions) and a wireless adapter for the desktop computer from a French supplier have been ordered.
→ <b>Update</b>	7. Front Gate New key system	viii) Expert will ____ and her ____ of a ____ for JE
	8. Chandelier in the bathroom	ix) Has been hung. Hiding of wires expected in 2 months.

**PARIS**

<b>STATUS</b>	<b>ITEM</b>	<b>COMMENT</b>
→ <b>NC</b>	9. Horseshoe Table/Ash Tray	x) Jean has advised the horseshoe tables will be ready in 2 months (April).
→ <b>Update</b>	10. Change Windows before Winter	xi) Windows installation expected to commence 15 April.

**To Buy**

<b>STATUS</b>	<b>ITEM</b>	<b>COMMENT</b>
→ <b>NC</b>	11. Gym equipment	

**PALM BEACH**

<b>STATUS</b>	<b>ITEM</b>	<b>COMMENT</b>
→ <b>Update</b> → <b>JE Please advise</b>	1. Landscape Lighting	i) Installation started 20 March. Will take 4 days to complete. Is JE happy with it?
→ <b>JE Please advise</b>	2. Club Chairs – Staff house	ii) Expected delivery 1st April.
→ <b>Update</b>	3. Furniture for Paula Epstein	iii) Triconfort furniture will be delivered 17 April.
→ <b>JE Please advise</b>	4. Triconfort Cushions	iv) Ordered new cushions, expected delivery 17 April.
→ <b>Update</b>	5. Revamping the back entrance	v) Completed is JE happy with it?
<b><u>ON HOLD</u></b> → <b>NC</b>	6. Auto Hurricane Shutters for Remaining Sections of House	vi) JE sd not to do anything at this time with the shutters.

**REDECORATION OF HOUSE**

→ <b>Update</b>	7. Schedule from Pinto	vii) Project Solutions took measurements and will be back week of 24 March to refine their work.
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## 457 MADISON

STATUS	ITEM	COMMENT
→ NC	1. Decorator for JE office	i) Bastione supplied JE with info on proposed concept, and JE is considering proposal.
→ NC → <b>JE plse advise</b>	2. Darren's Office to buy new furniture	ii) JE wanted new furniture. GM to purchase new desk & cabinets for Lauren's area & conference table & look at dividing unit for Lauren & Darren.
→ <b>JE Please advise</b>	3. Directory Update	iii) JE to approve.
→ <b>Update</b> → <b>JE plse advise</b>	4. New LSJ Model and 2x3 replica	iv) Second model expected to be completed 10 April. Is JE happy with the completed models?
→ <b>JE plse advise</b>	5. Body Cast of Alina.	v) Waiting for response as to type (material of cast) for JE to make decision.

**65<sup>TH</sup> STREET**

<b>STATUS</b>	<b>ITEM</b>	<b>COMMENT</b>
→ <b>Update</b>	1. Office Extension	i) Being processed. Expected approval 11 April in planning of zoning.
→ <b>Update</b>	2. Fender	ii) Fender expected 7 April.
→ <b>Update</b>	2. Lamp	iii) Fender expected 7 April.

**71<sup>ST</sup> STREET**

<b>STATUS</b>	<b>ITEM</b>	<b>COMMENT</b>
→ <b>Update</b>	6. Lighting	i) Engineer to give quote by 4 April.
→ <b>NC</b> → <b>JE plse advise</b>	7. Surveillance Cameras 3 <sup>rd</sup> Flr	ii) Two quotes supplied in the sum of \$16,730.00 and \$14,508.05 by two companies. JE to approve. Should commence when construction begins.  Will have to go with Security Products since GFI is out of business.
→ <b>NC</b> → <b>JE plse advise</b>	8. Upgrade of Landis System	iii) 10/1 – Need to upgrade the Landis BMS System from Windows 95 to ensure alarms to beeper system is up to date. Upgrade to the latest technology approximately <b>\$28,500.00</b> .  SG recommended to update Windows 95 for the time being.  Is JE in favor of upgrading system to new dial out feature and adding domestic hot water system to BMS system?
→ <b>Update</b>	9. Antennae Company	iv) Approved per JE. Will proceed with Sawyers. Nextel will install a system with a repeater; will call on 24 March with a schedule. Awaiting time frame but work should commence when construction begins.

## DECORATING

STATUS	ITEM	COMMENT
<p>→ <b>NC</b>  → <b>JE plse advise</b>  → <b>Update</b></p>	<p>10. Converting part of basement in to staff quarters</p>	<p>v) Awaiting quote by Michael Bernice. Should we get another quote? Recommend second complete bid.</p> <p>Waiting for bid from Bernice.</p>
<p>→ <b>NC</b></p>	<p>11. Redecoration of living room and MBR</p>	<p>vi) Furniture will be in storage end of April. Getting competitive storage bids. Will have bid by 4 April.</p>

**AEROPLANES**

STATUS	ITEM	COMMENT
→ Update	1. GIIB Stage III	i) Stage III – JE will not pursue
→ Update	2. GIIB Iridium Blending to Aircell	ii) Iridium boxes have arrived at JA PBI for SatCom upgrade - complete  iii) 21/2 – Larry would like to install an AirCell / Iridium handset in cockpit of GIIB, for crew usage during en-route changes and logistics, wiring is already there, it would only require purchasing and mounting handset = <b>\$2,952.00 complete, no additional down time - Complete</b>
→ NC  → NC → JE plse advise  → Update  → Update  → NC	3. 727 Interior	iv) Florida Flight viewed 727 to bid on interior removal and re-installation including modifying aft lavatory for shower – one quote has arrived minus the shower component from FLA interiors.  v) Foam test cushions are complete.. Suede samples given to JE to make a decision.  vi) January work scope with Jet Aviation to include: a. Office chair foam has been altered with movable adjustments and stiffened T cushion. Seat will be reinstalled by 14 March. - complete  vii) Quote received from Lou Martin for shades JE to review. Still awaiting aft lavatory shower modification quotation. Lou Martins is no longer quoting the shower.

STATUS	ITEM	COMMENT
<p>→ NC</p> <p>→ NC</p> <p>→ Update</p> <p>→ Update</p>		<p>viii) Interior removal &amp; re-installation of the “C” check is still out for bidding.</p> <p>ix) Awaiting quote from Pro Aircraft Interior for shower installation – they are checking on mechanicals.</p> <p>x) August 2003 work:</p> <p>a. Pacific Gas Turbines selected to do work on the No. 2 engine high pressure compressor.</p> <p>b. “C” check back open for bids.</p> <p>xi) SFAR 88 (Fuel Tanks) – received relief from Dugan for the winglets and BFGoodrich for engine mods. Currently working on all other STC’s and modifications in compliance – no problems foreseen just time consuming. At FAA mtg in Nov.</p>
<p>→ NC - <b>JE plse advise</b></p>	<p>4. Helicopter</p>	<p>xii) Dave to go to Bell school 21 April.</p>

**STAFF**

<b>STATUS</b>	<b>ITEM</b>	<b>COMMENT</b>
→ <b>NC</b>  → <b>JE plse advise</b>	1. Helicopter Pilot – Nicholas	i) He is interested in the position. Nicolas sd that until the summer he would be busy with the Navy contract, and so he could look after the helicopter and fly it. He has one assignment for the navy in Jan for a week. Nicolas also sd that he had lots of holiday due to him which he could apply for and use his holiday time to work for JE.
→ <b>NC</b>	2. Bill Hammond	ii) JE said that he would contact directly.
→ <b>NC</b>	3. Pilot Search	iii) Larry has advised he will wait for a decision on Bill Hammond before contacting a pilot headhunter.

**KINNERTON STREET**

<b>STATUS</b>	<b>ITEM</b>	<b>COMMENT</b>
	1. Apple Wireless Base Station	i. Expected to be completed by 11 April.

## ZORRO RANCH

STATUS	ITEM	COMMENT
→ <b>Update</b>	1. Pew	i) Complete – pews have been painted.
→ <b>Update</b>	2. Security Gate	ii) Installation of cameras has begun. Completion expected end of April.
→ <b>NC</b>	3. Fountain	iii) Additional more complete dimensions sent to Pascal Correct quantity of tiles = 1,631 tiles. Attached is the proposal, please advise.
→ <b>JE plse advise</b>		Pascale gave JE pictures. Plse advise how to proceed.
→ <b>NC</b>	4. Plumbing in Shed.	iv) Miller Bonded have completed their project until the power is turned on in April/May.
→ <b>NC</b>	5. Building for RO	ix) Ionics installation is scheduled for mid April.
→ <b>Update</b>	6. MH Trees	iv) Complete.
→ <b>NC</b>	7. 40 Ft Digital Screen	xi) JE still to advise on proposal received from Larry Jacobson for cinema and drive-in.
→ <b>Update</b>	8. Main House lutron system not working properly.	xii) Completed.
	9. Repeaters for MH Cellphone & Radio Coverage	xiii) The repeaters would run approx. \$4,000. The problem is running the cables through the walls. Mike advised he is not capable of this. The first quote

STATUS	ITEM	COMMENT
→ <b>JE to advise JE to advise</b>		received was \$12k on the low end to as high as \$20k if they encountered problems. A company called Spectralink is putting together a bid. <b>See attached</b> quotation = <b>\$11,031.00.</b>
→ <b>Update</b>	10. Repair crack in kitchen tiles	xiv) Tiles will be completed by 21 April
→ <b>NC</b>	11. Water Rights 12. Phase Power/Water Well	xv) Shannon has received notice for the Dakota well application from the Office of the State Engineer. xvi) Approximately one half of the power line installation has been completed.
	13. "Z" to be lit up.	xvii) Approval given. Special light was ordered to resist wind. To be delivered 1 <sup>st</sup> May.
	14. Boulders	xviii) Approval from JE given to shine the boulders from the front. Awaiting quote.

**LITTLE ST. JEFF'S**

<b>STATUS</b>	<b>ITEM</b>	<b>COMMENT</b>
→ <b>Update</b>	1. Fixed Roof Yoga Deck (items 1, 10, 11, 14, 18 & 25 are all pending on the same permit)	i. Permits for Yoga deck, pool house, new house building site, steam room etc. The principle architect running with this project is off island. Miles understands that there has being no movement with finalizing this project.
→ <b>Update</b>	2. Telephone system	ii. Telephone system. The low audio is caused by static and water in the lines and Vitelco, USVI cable and telephone provider, is working on the problem. No deadlines given.
→ <b>NC</b> → <b>JE to advise</b>	3. Flags from LA	iii. Poles and flags have arrived and are on LSJ. JE to advise on placement.
→ <b>Update</b>	4. Sea Water Pump  Pond Pump	iv. Miles corrected the problem with pvc piping and some couplings.
→ <b>Update</b>	5. Large Beach House Electricity	v. Full installation to be complete.
→ <b>NC</b>	6. Maintenance & Storage Shed	vi. Check received and passed onto FTC for depositing.
→ <b>Update</b>	7. Shotgun	vii. Completed. Shotgun has been delivered.
→ <b>Update</b>	8. New House Building Site	viii. Permits for Yoga deck, pool house, new house building site, steam room etc. The principle architect

STATUS	ITEM	COMMENT
		running with this project is off island. Miles understands that there has being no movement with finalizing this project.
→ NC	9. Cart Paths Reduce Grades	ix. Awaiting lawyer's letter by end of April.
→ Update  → NC → NC	10. Dock & Dock Lights  Extra Pilings for Dock  Floating Dock	x. Installation has begun. Expected completion 30 April. xi. Pilings are in place. Moulds are on island and these will be cast as soon as possible in the New Year. xii. Project on hold until CCM permit inspection is completed. xiii. Once the new pilings are cast, the floating dock will be re-built to fit between the hard dock and the new pilings to provide a swimming platform. To be reconfigured as a permanent dock with swim ladders, railings etc. This is due to happen once the CCM permit inspection is complete.
→ NC	11. Plant Planters	xiv. Supplier in Puerto Rico is awaiting stock of 42 inch high pots were due late-Oct but delayed. The items will be delivered as soon as they become available for JE approval – no date available.

STATUS	ITEM	COMMENT
→ <b>Update</b>	12. Poolhouse by Existing Pool	xv. Permits for Yoga deck, pool house, new house building site, steam room etc. The principle architect running with this project is off island. Miles understands that there has being no movement with finalizing this project.
→ <b>NC</b>	13. Lamps & Lanterns	xvi. JE has requested new lamps & lanterns be purchased. GM to supply information & pictures.
→ <b>JE plse advise</b>	14. Main House Outside Lights	xvii. JE to advise during visit.
→ <b>Update</b>	15. Steam Room	xviii. Permits for Yoga deck, pool house, new house building site, steam room etc. The principle architect running with this project is off island. Miles understands that there has being no movement with finalizing this project.
→ <b>Update</b>	16. Roll on/Roll off Truck	xix. Items to purchase. Truck and bins are operational. First bin is on island. Miles would like to propose a full maintenance, storage and delivery proposal that would cost \$1600.00 per month but is setup to ensure that the truck and bins are well looked after. The proposal is with the company that provides us with barging services. The monthly cost is on a par with the previous bin provider when bin rental, barging, storage, trucking to the dump etc is taken into consideration. Please advise.
→ <b>Update</b>	17. Replace AC Units in Guest Rooms	xx. JE approved = <b>\$6,585.00</b> Project will commence once the technicians have

STATUS	ITEM	COMMENT
		completed the gym. The equipment is on island. Estimate labor and material cost to remove and replace ceilings \$2200.
→ <b>Update</b>	18. New Development  Beach entrance and new road to main house.	xxi. C Miller to provide update.  xxii. The road works are completed and await JE approval. Landscaping is subject to JE approval.
	19. Tiles for Beach Hut	xxiii. Tiles arrived are incorrect. Linda Pinto confirmed they ordered the incorrect tiles. New tiles are now on order and expected first week of March.
28. <b>Update</b>	20. Seamore, Nanna, Fat Cat & Lady G2	xxiv. <u>Nanna</u> - Is operational. Some cosmetic work remains but should be completed today.  <u>Fat Cat</u> – is in St Thomas. Boscoe is currently completing the installation of the exterior. Miles believes that some work needs to be done to the interior to strengthen one bulkhead and to make the interior more cosmetically pleasing. Quote received is for \$ 6500 which includes all materials and labor. Please advise.  Yamaha are not going to release a 300hp engine. Mercury 300 CFI is now believed to be the best motor on the market. Quote to replace Yamaha to Mercurys given to JE awaiting approval.  <u>Seamore</u> - New engine will be transported by tropical

28. **Update**

STATUS	ITEM	COMMENT
		<p>shipping. Miles will provide a full quote for installation before project starts.</p> <p><u>Lady G2</u> - Engine is repaired and the boat is back on LSJ. Engine is not reliable but was repaired under warranty. Larry is investigating and awaiting approval for the purchase of a Johnston 4 stroke engine which will replace the Mercury. Larry is purchasing a new four stroke engine and should be available for shipment 28 Feb.</p>
28. Update	21. New Office area below MBR	xxv. Permits for Yoga deck, pool house, new house building site, steam room etc. The principle architect running with this project is off island. Miles understands that there has being no movement with finalizing this project.
28. Update	22. MBR Curtain Rod	xxvi. Expected delivery 4 April.
→ Update	23. Grotto	xxvii. Architects have not provided updates to Madison Cox per last correspondence Miles received from Cox. C Miller is working to get architects to respond.
→ NC	24. Great Room wind Protection Panels	xxviii. JE requested that 4 panels be constructed to fit in the 4 arches to stop the wind and rain from entering the patio on the South east portion of the room facing St. John. Outside contractors have supplied a quote of \$36000.00 to complete this project as maintenance staff too busy to complete. Miles believes that this price is unacceptable and will look into other sources.

STATUS	ITEM	COMMENT
		xxix. Sources are scarce at present but Miles will keep looking, as quoted price is too expensive.
→ → NC	25. Wildflowers Jasmine & Sweet Smelling Plants	xxx. Flowers. Gardenias are growing. Jasmines will be planted after the gym is completed.
→ NC	26. First Aid Training	xxxi. American Red Cross will give 8 ½ hour training course on island covering CPR, digital defibrillator and general first aid. Minimum of 10 people must attend at a cost of \$50.00 per person with \$150.00 instructor fee. Two weeks notice required. Suggested attendees: Miles, Boscoe, Bruce, Kurt and Trevor. Kathy suggested 18 April, please advise.
→ NC	27. Wind Generator	xxxii. Mr. Epstein has placed positioning on hold.
→ NC	28. Poly Pavement Dust Prevention	xxxiii. Process on hold whilst gym is being erected. Miles continues to spray roads with water to ease dust levels.
→ Update	29. Cushion Covers	xxxiv. Completed. Cushions were picked up 21 March.
→ Update	30. Portable Water	xxxv. Portable Water. Additional water requested by JE is in ST Thomas and needs to be transported to the island. This is due to happen next week.
→ Update	31. New Main House Approach Road	xxxvi. Linked to item 22.
→ Update	32. Stone work on Road Sides	xxxvii. Complete

STATUS	ITEM	COMMENT
→ <b>Update</b>	33. Lights for New Road	xxxviii. Complete.
→ <b>Update</b>	34. Lights for Master Bedroom	xxxix. Complete.