

**FORTNIGHTLY REPORT
FRIDAY 11 OCTOBER**

OLD PARIS APT.

STATUS	ITEM	COMMENT
→ NC	1. Change fat lady painting frame	i) 11/10 – Chaser sent to Jean for date.
→ Update → GM update	2. AC in master bedroom – JE says thermostat is broken – a/c cuts off after 30 mins	ii) AC has been left on at the coldest temp. throughout apt since JE left as a/c co. sd problem was because the a/c was switched on and off.. AC Co. will test on Monday 14 Oct to measure temp. and advise further.
→ NC	3. Rolling Cart	iii) 4 Oct - Has arrived at 71 st – will go on plane on next trip to Paris
→ NC	4. Safe	iv) Pinto is purchasing and installing 4 Nov.
→ Update → GM update	5. Hang B/W pics - MBR loo & boudoir loo	v) Valdson has hung pictures. Can't email pics as card readers malfunctioning. Pics expected Mon 14 th after computer repaired
→ Update → GM update	6. Computer – New Card Readers for JE computer / Update anti virus	vi) Computer guy updating virus & installing readers on Monday 14 Oct.
→ NC	7. Raise globe desk	vii) 11/10 - Chaser sent to Jean for date.

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→ Update	8. Photos for Apt	viii) Two 8 x 10 – complete ix) One 12 x 8 – complete x) Eleven 11 x 15½ (h) – 3 complete xi) Seven 11 x 15½ (v) – 5 complete xii) Nine 8¾ x 13 – not started xiii) Three 7¼ x 10¼ - not started
→ NC – old apt	9. Metal door @ entrance - JE wants a door code	xiv) Building to meet to discuss
→ NC	10. Paint Boudoir walls and loo + change carpet	xv) Chaser sent to Jean
→ NC	11. Light Chinese tapestry	xvi) Chaser sent to Jean
→	12. First aid	xvii) This is to be found
→ NC	11. Broken glass door in Boudoir	xvii) 11/10 - Chaser sent to Jean for date.
→ NC	12. Add telephone book to car	xviii) 11/10
→ NC	13. 4 sets of MBR sheets	xix) Purchased at 71 st ready for next flight to Paris

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NEW PARIS APT

STATUS	ITEM	COMMENT
→ NC	13. JE wants schedule for work – inc layout, construction and decoration	xviii) Proposal from Pinto expected 15 Nov
→ Update	14. Change Windows before Winter	xix) Serge advises bill for work due at Pinto's office Wed 16 Oct – Serge needs to approve first – windows will take 8 wks from approval
→ Update	15.5 x B/W pictures for Gym	xx) Printed, framed at 65 th – ready next trip to Paris.
→ Update	16. True Bike Shock Absorbers	xxi) Ones that were purchased for Zorro will be sent to Paris and new ones will be bought for Zorro.
→ Update	16. JE offered for new apt 3 rd floor	xxii)

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PALM BEACH

STATUS	ITEM	COMMENT
→ NC	1. Automatic Hurricane Shutters for Remaining Sections of House	i) Quote attached = \$10,850.00. All guest room shutters and small loo shutters are manual. JE sd not to do anything at this time
→ Update	2. Wall	ii) Amber is currently ill and has started to paint the fence and wall betw. staff house and kitchen. She will continue when she is well again.
→ Plse advise → GM talk to ETC/Nick what is current story	3. Gates	iii) All gate/door intercoms currently connected to door buzzers. NS suggests that this be changed to ring on staff telephone line? JE plse ok if approved.
→ NC	4. Stone dock steps	iv) JE to advise
→ Update	5. Sale of Mercedes	v) Ad still running – no offers.
→ Update → Talk to Rich	6. A/C	vi) Large fan arrived and other spare parts.

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→ Update	7. First Aid	vii) Can be found in the cupboard in the downstairs powder room. Defibrilator and additional first aid will arrive.....
→ Update	8. Pot plants	viii) JE sd to purchase @ \$300
→ Update	9. Frame and hang picture in Garden room + frame and hang orher pic of Zorro	
→ Update	10. Large plastic pots	ix)
→ Update	11. Kitchen door sticking	x)
→ Update	Order new stationery	xi)
→ Update	What is the status of switch board for phones	xii)
→ Update	The 2 nd gas drier does not work – the mender of the machine sd .says we need to run a new gas line	xiii)

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457 MADISON

STATUS	ITEM	COMMENT
→ Update	1. Decorator for JE office	i) Bastione supplied JE with info on proposed concept, and JE is considering proposal.
→ Update	1. Send out letters to get update of directory info	i).
→ Update	1 Clean up Other areas of office and buy new furniture	i).

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301 EAST 66TH

STATUS	ITEM	COMMENT
→ Update	1. When do we get new apt – Size	i).
→ Update	1.14G	i).

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KINNERTON STREET

STATUS	ITEM	COMMENT
→ NC	1. Painting of wall below trompe l'oeil	i) Painter will try and fit in around other jobs – no date set.

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65TH STREET

STATUS	ITEM	COMMENT
→ Update	1. Security Products installation	i) Installation will take place Tuesday 15 th October.
→ NC	2. Original broken Air-Conditioner in Office	ii) Has been removed and vents will be installed in existing duct to ventilate office – By end of Nov Rich will complete.
→ Update	3. Hang picture frames and mirrors	iii) Installation will take place Tuesday 15 th October.
→ NC	4. Canvas to replace Kline	iv) Delivery expected 25 Oct.
→ NC	5. Report on adding extension	v) Has been removed and vents will be installed in existing duct to ventilate office – By end of Nov Rich will complete.
→ NC	6. Put blocks on my desk so that it does not shut	vi)

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STAFF

STATUS	ITEM	COMMENT
→ Update	1. Michael Lifman	i) He will be traveling back from SA to NY with NS and ES on the 5 Nov – JE wants to know where he will be living
→ Update	2. Wiwid & Purni	ii) Letter has been done inviting them to the States and we are looking into flights for arrival in the States during the first week of November.
→ Update	3. Patrick – Evelyn’s boyfriend	iii) He will be flying from France to Miami on the 16 Oct with provisional return date of 15 Nov. Evelyn will travel to West Palm Beach on 16 Oct.
→ Update	4. Rick Harrington	iv) Rick went to Zorro – Rick spoke to Laryy.....
→ FYI	5. Richard	v) Richard needs to travel to Zorro to do checks and preventative maintenance at MH. NS advises that Richard travels when JE leaves for LA and Hawaii.

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71ST STREET

STATUS	ITEM	COMMENT
→ Update	1. Front Door	i) The exterior & interior of door expected completion due 18 th Oct – weather permitting.
→ Update	1. Safe Room Bolt	ii) NS has consulted with Bob Oatman & Charles Miller & a recommended company will be attending at 71 st (early week of 15 th Oct) to view and then install further internal turn bolt and locking devices – installation date to be advised.
→ Update	2. Safe room keypad	iii) Installation expected week of 21 Oct.
→ Please advise → JE sd no	3. Security DSL Line	iv) This is going to be hooked up 18 th October – JE to advise if Richard to be able to access survey cameras from his home computer.
→ Update	4. True Bike Shock Absorbers	v) These have been replaced
→ Update	5. Control Boards for Exhaust System	vi) Purchased - will be installed by 16 th October.
→ Update	6. Lighting	viii) NS is meeting with Charles, Bill Bigelow and David Wilbourne (Rockwell Group) on 15 th Oct to review and revise lighting contract.

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STATUS	ITEM	COMMENT
→ Update	7. Converting part of basement in to staff quarters	
<u>REDECORATION</u>		
→ NC	8. Coloured Boards for entryway	vii) No update from Pinto.

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ZORRO RANCH

STATUS	ITEM	COMMENT
→ Update	1. Pew	i) Delayed due to front gate - pews will start 8 Oct.
→ Update	2. Water Pump	ii) Still awaiting delivery of pitless adaptor – expected delivery 22 Oct.
→ Please advise	3. Security Gate	iii) Front entrance complete –Approved 14 th Oct to proceed with gate & cameras.
→ NC	4. Entry Gate	v) JE will decide when he gets to Zorro height of lights
→ NC	5. Fountain	vi) 3/10 - GM faxed Pascal to come up with new design.
→ Update	6. Map	vii) Revised rough draft by 28 th Oct.
→ Update	7. T1 Lines	viii) Voicelines working. ix) Delay in data lines to 29 Oct.
→ Update	8. Medical Training	x) Set up for November 9 th as only date available in Oct clashes with JE visit to ranch. [REDACTED] husband to give medical training course for all staff prior to visit.
→ Update	9. Survey	xi) All easements were resent to all families 10 Oct as Darren made changes.

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→ Update	10. Electricity Plumbing	xii) Miller Bonded have started the piping in the water pump building – completion expected 15 Dec.
→ Update	11. Building for RO	xiii) Building is up and new door (to replace wrong door previously sent) should arrive 15 Oct.
→ Update	12. Guest vehicle for ranch	ix) Larry is investigating a Mercedes Sprinter as per JE request and is awaiting Mercedes dealer to respond.
→ Plse advise →	13. Transplant pinon trees	x) A few trees have died. Approx cost is \$2000.00 (rental of carne labour to dig and replant) to transplant 5 pinons (taken form ranch) to replace. JE sd yes to above – JE wants price to transplant 50 JE sd to offer \$15,000 for 50 trees
→ Plse advise	14. 40 Ft Digital Screen	xi) NS contacted Larry Jacobson (President) of Theatre Resource Group. JE advised NS that he would like conference call betw. JE, NS & Larry J. Lesley to advise NS when JE will be available for conference call.
→ Plse advise	15. First aid kits	xi) Are located.....

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LITTLE ST. JEFFS

STATUS	ITEM	COMMENT
→ Plse advise → GM talk Miles	1. Yoga Deck	i) JE sd fixed roof -.14 th Oct
→ NC	2. Floating Dock	ii) Floats and hardware on island. Fabrication to commence once new dock complete – on hold woodshop concentrating on new gym & heli hut.
→ NC	3. Lookout House (Blue) Retaining Wall	iii) On hold – woodshop concentrating on new gym & heli hut.
→ NC	4. Build Side screen MBR & Move Steps	iv) On hold – woodshop concentrating on new gym & heli hut
→ NC	5. Plexiglass Weave Experiment	v) On hold – woodshop concentrating on new gym & heli hut
→ Update	6. Telephone System	vi) Telephone company on strike and not doing any new work – system to be digitized once strike is over.
→ Update	7. Bali Shipment	vii) Now expected delivery date is end-Oct.- Boat somewhere on the ocean – no further update from co. available
→ Please advise	8. Bamboo Flagpoles	viii) JE sd to purchase material. Material ordered expected delivery.

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STATUS	ITEM	COMMENT
→ Update	9. Sea Life Paintings	ix) Ongoing – Lady has been off island ill and will be returning to LSJ Tuesday 15 Oct to continue.
→ NC	10. Glass Garage Type Doors	x) On hold – woodshop concentrating on new gym and heli hut.
→ Update	11. Sea Water Pump	xi) Catalogue not sent by supplier - was requested to send ASAP. xii) Supplier proving to be unreliable & Miles requested assistance from John Savage who will provide alternative suppliers. No date given.
→ Please advise. → GM to understand	12. Wind Generator / Large Beach House	xiii) Quote to supply electricity, distribution boards and circuited for the beach house will cost \$15,900.00 – see attached “A*”. JE to please advise.
→ NC	13. Maintenance & Storage Shed	xiv) Shed is on order and delivery of building expected 1 Nov. Miles received no drawings yet. Paul Kelly has promised Miles design – no date given.
→ NC	14. Poly Pavement Dust Prevention	xv) Process on hold whilst gym is being erected. Miles continues to spray roads with water to ease dust levels.
→ Update	15. Car Seat Covers	xvi) Covers still not complete and new deadline of 31 Oct given.

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→ Update	16. Music Systems / Electrical Cars	xvii) Installation for Car # 2 complete. xviii) Awaiting spare parts from Ford to rework electrics on Car # 3 – backordered and expected on island 31 Oct. xix) Miles told to call regional head of Ford
→ NC	17. Puppies	xx) Puppies in Ohio until 18 Nov for house training.
→ NC	18. Parrot at Entrance	xxi) On hold – woodshop concentrating on new gym & heli hut.
→ Update	19. Shotgun	xxii) Application submitted - expected 10 Nov.
→ Update	20. Mosquitoes / Sandflies	xxiii) Dan Ariaz will be traveling to LSJ 15 th – 18 th Oct – will submit proposal post visit.
→ Update	21. Boat	xxiv) 48 Foot high speed catamaran that Larry dealing with has been sold.
→ Update	22. Helicopter Shelter	xxv) Stoning work continues, interior tiling complete. Construction of roof commenced – pictures attached.
→ Update	23. New House Building Site	xxvi) Architects have visited the site & will put proposal forward for permitting etc – no date.
→ NC	24. Poolhouse	xxvii) Construction to commence in new year

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STATUS	ITEM	COMMENT
→ Please advise	25. Dock	xxviii) Old dock has been demolished & work has started on setting out new dock. xxix) Decking material with Florida suppliers – expected 23 Oct xxx) Fenders – Miles supplied manufacturer with specs per plans. xxxi) Quote - “Fend Off Fenders” has submitted quote for 540 linear feet (stock in hand) with exception of fender corners (out of stock) but should not take too long to make up. Have white & black colour not UV protected and the black leaves marks. Grey is UV protected and mark free which is advised colour. Arrives pre-drilled with stainless steel fittings. Approx Cost = \$14,500.00. JE to plse confirm if in order. In two wks company attending at Fort Lauderdale boat show and stock in hand may be sold out.
→ NC	26. Cart Paths reduce grades	xxxii) Project to start once earthmoving machinery on island – dependent on permits.
→ Update	27. Plant Planters	xxxiii) Supplier in Puerto Rico has pots = 42 inches high. Miles requested sample for JE approval – expected 25 Oct.

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STATUS	ITEM	COMMENT
→ Update & Complete	28. Master Bedroom Urinal	xxxiv) Removed - wall & plumbing made good.
→ NC	29. Main House Maintenance	xxxv) Ongoing – one carpenter assigned all MH tasks.
→ Please advise	30. Stuart Fallbright	xxxvi) 50% complete – continuing work. No completion date. xxxvii) New plants from Florida – 50% been planted. No completion date. xxxviii) JE sd Stuart can stay as long as he likes - He will stay Until.....
→ Please advise	31. New Gym	xxxix) Slab poured, block work commenced – see pictures attached. xl) Special order for doors / windows in hand – expected delivery 1 Nov. xli) Electrical upgrade = \$7,500.00 – “A***” AC Unit & Installation = \$11,295.00 – “B” Quotes attached – JE to please confirm if in order. xlii) Miles received new roof line and permit updates from Kevin today (11/10) but has not had time to review them.

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→ Update	32. Main House Outside Lights	xliv) Diagrams & pictures supplied to GM who has progressed to requesting Miles come up with fastened cover to prevent water from entering receptacle, copy also given to Richard.
→ Update	33. Steam Room	xlv) Stand alone electric generator = \$12,000.00 Upgrade LSJ power sources & run new cables = \$110,000.00 – attached quote “C” xlv) 1/10 – Miles submitted website for pre-fabricated unit to JE. Website: steamandsauna.com NS spoke with Charles & Charles will come up with suggestions.
→ Update	34. Items to Purchase	xlvi) First Aid/Ambulance – expected delivery 18 Oct xlvii) Gardening Equipment – arrived at LSJ 11 Oct
→ Update & Complete	35. MBR Curtain Rod	xlvi) 7 ft curtain rod installed 10 ft from floor on inner wall.
→ Please advise	36. Replace AC Units in Guest Rooms	xlvii) Quotes to replace all guest AC units (3) = \$6,585.00 – see attached “D” - JE to please confirm if in order
→ Update	37. Irrigation	l) Report received – sent to Charles & forwarded to Madison Cox, copied to JE & NS. Quoted = \$930,000.00

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STATUS	ITEM	COMMENT
→ Update	38. New Development	<ul style="list-style-type: none"> li) Generator for new building – Paul Gandy sourcing correct generators. lii) Paul Gandy drawing up bubble diagram of site utilities & building – submitting to Ed Tuttle to design. liii) 11/10 - Letter of credit sent and received by Pirelli. liv) Cable ready for factory testing betw. 30 Oct and 8 Nov. NS will speak to Charles re having somebody attend the testing. lv) Conference call held 7 Oct betw. Darren, Paul Gandy & others w.r.t. conflicting information – Paul Gandy was supposed to have memo sent to Darren w.r.t what was excluded and what needs to be included in the cable installation proposal. Due to be received by Darren today (11/10) and on second conference call today 11/10 betw NS, Darren & Paul Gandy, Paul advised he had misunderstood and assured us that he would send the memo to Darren on Monday 14 Oct.
→ Update	39. Pond Clear / Algae Eater	<ul style="list-style-type: none"> lvi) Company Miles was dealing with has gone bankrupt – investigating alternate company. ES sent Miles alternative & Miles will contact. NS also contacted Alan Stopec for his advice.

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→ Update	40.Dock Light	lvii) Ed Tuttle was not consulted on dock light and Charles has now sent memo to Tuttle requesting manufacturer details.
→ NC	41.Permits	lviii) No progress to report – ongoing.
→ NC	41.Madison Cox to show pictures	lix) No progress to report – ongoing.
