

The Picerne Group
30950 Rancho Viejo Road, Suite 200
San Juan Capistrano, CA 92675
(949) 487-6262

October 14, 2003

Subject: Letter of Recommendation for Ms. Cimberly Foley

To Whom It May Concern:

Cimberly worked directly under my supervision as an executive assistant from October, 1996, until October, 2003. Her responsibilities included managing multiple projects and overseeing the duties and activities of her associates. During the course of her employment, Cimberly proved herself to be a trustworthy, responsible and completely reliable individual.

I was quite impressed by Cimberly's ability to coordinate entire residential moves, manage renovation and remodeling projects on several residential properties and organize multiple world wide tours simultaneously. Her research was always thorough and comprehensive. Cimberly provided me with weekly status reports that were extremely descriptive and kept me informed.

Overall, Cimberly is a very capable and able employee. I certainly believe she has what it takes to make an excellent Project Coordinator, and I would be delighted to re-hire her given the opportunity. I strongly recommend Cimberly for any management position she may pursue.

Sincerely,

Ghislaine Maxwell
President

