December 20, 2010

Mr. Epstein,

As you requested after our conversation last week we have put together a proposal for the "Ranch" and its staffing needs as we see it.

This is just a rough idea for you of what we do already:

██████

*Main House –Housekeeping, cleaning and supplies
*Ranch Central- General Appearance of buildings (painting)
*Bunk House – Housekeeping, Cleaning and upkeep
*Lodge, Log Cabin, Caboose and Yurt – general upkeep and cleaning
* Stables – Complete care of horses and other livestock. Including feed schedules, health and welfare, riding and providing lessons (English/Western) all up keep of tack and supplies and cleaning.
*Greenhouse – All plants located throughout the ranch and seasonal outside planting
*Office – Mail dispersal (possible future accounting)

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*Ranch Central – Grounds Maintenance
*Wood Shop – Repairs and maintenance on furniture and fences
*Stables – Assist ██████ with feeding and riding and animal upkeep
*Cattle – Health and welfare of (4) longhorn steers, and (1) Black Baldy momma – due to calf 2/2011(as far as we know)
*Assist at Main house with inside and outside lighting
*Assist ███████ and ███████ in whatever is needed on the ranch

We feel that hiring (4) employees we would be covered in all aspects of the ranch
(1) Female to help clean the Main House
(2) Female to help clean ranch central and other locations on the ranch as well as paint and plant in the greenhouse and seasonal planting
(3) Male experienced in auto mechanics to assist with equipment and vehicles
(4) Male to help with general grounds maintenance and upkeep of the ranch

We would like to thank you again for taking time to talk and discuss things about the Ranch with us when you were here. In all that we do, we hold the best interests of the Ranch with the upmost importance.
We look forward to hearing from you.