

Daphne Wallace, Assistant
Southern Trust Company Inc.
St. Thomas, Virgin Islands 00802

Dr. Camille McKayle, Provost
University of the Virgin Islands
No. 2 John Brewers Bay
St. Thomas, Virgin Islands 00802

Re: UVI Summer 2015 – ESL100

Greetings Dr. McKayle,

As requested in a phone conversation with Ms. Tonge, I am submitting in writing a letter requesting that the University of the Virgin Islands offer the ESL 100 course during the summer 2015 term.

We have someone that is considering enrolling at UVI from Russia. The ESL 100 course would be of significant benefit to her. We understand that the course was not scheduled to be offered due to lack of student enrollment and therefore funds. We are willing to provide the funding to open the course for the summer 2015 term.

Our expectation would be that the course will be provided for this upcoming summer session beginning in May, 2015. There are no specific terms but I will clarify that the funding is for the summer 2015 term only, for the ESL100 course specifically, at this time.

Please do not hesitate to email me or contact me at [REDACTED] if you need additional information.

Respectfully,

Daphne Wallace

CC:

Ms. Leslyn Tonge, Administrative Specialist – [REDACTED]
Mr. Henville Pole, Accounting – [REDACTED]
James Maddirala, PhD, Associate Provost – [REDACTED]
Migdalia Cruz Arthurton, Ed. D., Adjunct Professor – [REDACTED]