





## Zorro Development Corp - Project Report 11/22/13

<u>22 - LANDSCAPING</u>	<u>START</u>	<u>END</u>	<u>EST.COST</u>	<u>NOTES</u>	<u>PHOTO</u>	<u>STATUS</u>
<u>MH</u>	06/01/13		\$75,000.00	3/28/13 - Refurbishment & Maintenance Proposals from 3 companies forwarded to RK & DI		
<u>Approval JE</u>				4/27/13 - JE approved Aspen for Refurbishment Project & Aspen to remain as ZDC Maintenance Company		
				5/9/13 - New Proposal forwarded to JE, RK awaiting direction		
				5/16/13 - Final proposal forwarded to RK		
				5/24/13 - Aspen agreed to \$75,000.00		
				5/31/13 - Deposit of \$44,383.08 issued to Aspen		
				6/1/13 - Project Started		
				6/8/13 - Work continues, soil preparation in progress		
				6/14/13 - Plant material starting to arrive		
				6/18/13 - More plant material on site		
				6/21/13 - Back Parking Area - Planting & Irrigation Complete		
				6/22/13 - Planting & Irrigation continues - attached photos		
				6/26/13 - More plant material on site		
				6/27/13 - Preparation of front parking area begins, Columbinas & Trumpet Vine planted along pathway between MH & Dog Pen		
				Irrigation installed in all planted areas - attached photos		
				7/12/13 - Plant & Irrigation installation continues -		
				Attached plant schedule & photos		
				7/26/13 - Project 90% Complete		
				Having issues locating Cypress Trees.		
<u>Approval JE</u>				8/7/13 - JE decided not to install Cypress Trees, in lu Aspen will remove 4 old Hawthorns & replace with 4 Junipers		
				8/9/13 - Final Breakdown of Project forwarded to JE		
				8/10/13 - JE to meet Jose from Aspen to review Project		
<u>Approval JE</u>				8/11/13 - JE updated request - remove old Hawthorns & Junipers		
				8/22/13 - Forwarded to JE suggested colourful plant, material selected for discussed areas - awaiting direction		
						Awaiting Direction





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<u>22B IN HOUSE - LANDSCAPING</u>	<u>START</u>	<u>END</u>	<u>EST. COST</u>	<u>NOTES</u>	<u>PHOTO</u>	<u>STATUS</u>
Approval JE	06/03/13			4/27/13 – JE Approved, removal of dead Pine in courtyard, removal of Ponderosa Pines, Landscape Lighting at front Entrance & to relocate Pinions to the area		
				6/3/13 – Project Started		
				6/18/13 – Removal of Pine & Ponderosa Pine complete - attached photos		
				7/19/13 – Relocation/Installation of Pinions from remote areas of the Ranch to front entrance continues		
				7/27/13 – Project 90% complete, will review with JE while on site		
				8/21/13 – Reviewed area with JE, outlining scope of work		
				8/29/13 - Removal of dead & infected Pinions – Complete		
				9/18/13 – Forwarded to JE & RK estimate – hand dug & plant Pinions by Aspen Landscaping \$375.00 per tree		
				To purchase & plant locally 8ft to 10ft trees \$150.00 per tree		
				Estimated number of trees, MH – 12, LV – 14		
				9/22/13 – Awaiting Direction		
Approval JE			\$5,040.00	9/24/13 – JE Approved purchase of local Pinions at \$180.00 per tree, awaiting proposal due 9/30/13		
				9/30/13 – Received proposal, reviewing with vendor		
				10/2/13 – Forward Proposal to JE & RK		
				10/3/13 – Working with Vendor to schedule start date		
				10/15/13 - JE & MT informed the Approved Contract withdrawn by Vendor, unable to provide enough Pinions		
				10/16/13 – Another local vendor will be on site to review project		
				10/17/13 – Forwarded to JE, MT & RK estimate from Jaquez Pinion Tree Service. \$200.00 each plus tax.		
				ZDC will dig holes & assist with planting		
Approval JE				10/17/13 – JE Approved purchase of trees		





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<u>POOL/SPA</u>	<u>START</u>	<u>END</u>	<u>EST.COST</u>	<u>NOTES</u>	<u>PHOTO</u>	<u>STATUS</u>
29 - REPAIR				5/9/13 - Vendor on site		Project
				5/16/13 - Bid breakdown forwarded to RK		Due to
				6/10/13 - JE requested that work be started in Sept 2013		Start
				8/20/13 - JE requested that 3 B's submit a bid for Project		12/02/13
				9/3/13 - 3 B's on site to review Project		
				9/24/13 - 3 B's declined moving forward with Project		
Approval JE				9/24/13 - JE approved moving forward with replastering of Pool & Cleaning Spa tile		
				9/27/13 - Forwarded Proposal to RK from Lee Sure Pools		
				Awaiting Direction		
				10/4/13 - RK contacting Lee Sure Pools on their proposal		
				10/9/13 - RK requested another vendor proposal		
				10/11/13 - As of date still trying to locate another vendor who can complete this work, will continue to investigate options		
				10/19/13 - Blue Water Proposal forwarded to MT		
				10/21/13 - Forwarded Plaster Sample to JE		
Approval JE				10/22/13 - JE approved sample		
				10/23/13 - Project on Hold until after winter visit		
				10/29/13 - Have 2 companies due on site 11/1/13 for bids		
Approval JE			\$15,057.58	10/30/13 - JE Approved moving ahead with Leisure Pools		
				Resubmitted original bid from Lee Sure Pools to MT		
				11/1/13 - Natures Creations forwarded bid \$38,758.19		
				11/6/13 - Funds Wired to Lee Sure Pools via E Mail from MT		
				11/7/13 - E Mailed to MT & RK bids from Natures Creations & Poolside Services for Pool Controls/ Specs on Chemical Injection Systems & comparison pricing from Pool Plaza		Awaiting Direction
				for Pentair Controls - Awaiting Direction		
				11/15/13 - Leisure Pools to start plastering work in the New Year		



## Zorro Development Corp - Project Report 11/22/13

30 - FRONT GATE OPENERS	START	END	EST. COST	NOTES	PHOTO	STATUS
Call Boxes/Loops	07/25/13		\$10,833.00	4/20/13 - Bid received, requested vendor to make adjustments 5/9/13 - Received Revised bid. Options & Equipment reviewed 5/12/13 - Options & Equipment selected 5/21/13 - Final bid faxed, unreadable, vendor will resend 6/8/13 - Final bid from RMC Electric - \$11,941.00 6/11/13 - RK requested material breakdown 6/14/13 - Material breakdown forwarded to RK 6/19/13 - RMC Electric resubmitted revised pricing to RK 6/28/13 - RK requested that 3 B's submit an estimate. Have contacted 3 B's, they will be on site next week to review 6/29/13 - Forwarded E Mail to 3B's outlining scope of work to be included within the bid 7/9/13 - RK negotiated 3 B's bid 7/11/13 - 3 B's Bid Approved. 7/12/13 - Forwarded Deposit Request \$6,750.00 to BK & RK 7/12/13 - 3B's received Deposit 7/25/13 - Project Started 7/27/13 - Gate 1 Controllers & Key Pad installed. New Key Pad for Gate 2 faulty, vendor has reordered - attached photos 8/10/13 - Waiting for installation of loops & Gate 2 Key Pad 8/19/13 - Vendor to meet JE 8/21/13 - Gate 2 Key Pad installed, gate phone lines down, hence no remote control to operate gates 8/30/13 - Contacted RMC regarding phones & gate controllers will be on site next week 9/2/13 - As of date Gate Loops Not Installed 9/3/13 - 3 B's on site to review Project 9/16/13 - The bid that 3 B's negotiated with RK did not include the purchase or installation of gate loops, which was on the original bid submitted by RMC Electric & E Mail submitted to 3 B's by BG 9/17/13 - Change Order submitted for Gate Loops from 3 B's 9/18/13 - Submitted Change Order to JE & RK		
Change Order			\$481.50			



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<b>33 - POOLPAK</b>	<b>START</b>	<b>END</b>	<b>EST.COST</b>	<b>NOTES</b>	<b>PHOTO</b>	<b>STATUS</b>
Engineering Inspection				4/29/13 - Quote forwarded to RK, who requested more detail		
\$9,100.00				5/8/13 - Revised quote forwarded to RK, awaiting direction		
Unit Cost				5/22/13 - Beaudin Ganze on site to review Project		
\$43,170.00				5/29/13 - Beaudin Ganze report forwarded to JE & RK		
<u>Approval JE</u>				5/29/13 - JE Approved investigation via camera		
				6/3/13 - JBH forwarded estimate		
<u>Approval JE</u>				6/4/13 - JE Approved moving ahead		
Camera Duct Inspection				6/11/13 - JBH due on site		
\$1,214.91				6/12/13 - JBH on site, complete camera inspection, awaiting Report/Disc		
				6/21/13 - Report/Disc forwarded to Beaudin Ganze		
				7/8/13 - Report/Disc due on site		
				7/9/13 - Informed that Report has been delayed		
				RK forwarded Report to JE		
				7/20/13 - Beaudin Ganze on site to review Project with JE		
				JE did not approve any design solutions by Beaudin Ganze		
				8/22/13 - Contacted Dessert Air & forwarded info regarding existing space & equipment design		
				9/18/13 - Site visit expected by Dessert Air to confirm their proposed solution		
				9/19/13 - Dessert Air have rescheduled for 9/27/13		
<u>Approval JE</u>				9/24/13 - JE approved investigating purchase of new Poolpak		
				9/25/13 - Dessert Air pending visit - placed on hold		
				9/30/13 - Trane Poolpak Rep on site		
				10/1/13 - Trane forwarded all info to Poolpak		
				10/3/13 - Forwarded Mech Drawings of area to Trane		
				10/8/13 - Trane due to be on site to confirm air flow details		
				10/8/13 - Trane on site		
				10/11/13 - Trane on site to confirm auxiliary heating operation		



## Zorro Development Corp - Project Report 11/22/13

<u>34 - REPAIR &amp; PAINT WORK - ION</u>	<u>START</u>	<u>END</u>	<u>EST.COST</u>	<u>NOTES</u>	<u>PHOTO</u>	<u>STATUS</u>
				5/7/13 - E Mailed Photos to JE showing work required		
				5/23/13 - Forwarded all work details to Ion, including work that will be required after MBR Terrace is completed		
				6/29/13 - Additional work - Sign on Adobe, Sarah's Office Wall		
				6/30/13 - As of date Awaiting Direction		
				10/28/13 - As requested forwarded photos & details of scope of work to SH		
				<b>10/29/13 - Awaiting Direction</b>		Awaiting Direction
<u>37 - WELL K Plugging 1<sup>st</sup> Hole</u>	<u>START</u>	<u>END</u>	<u>EST.COST</u>	<u>NOTES</u>	<u>PHOTO</u>	<u>STATUS</u>
			\$15,000.00	Estimate to Plug 1 st Hole		
<u>40 - LANDSCAPING LODGE</u>	<u>START</u>	<u>END</u>	<u>EST.COST</u>	<u>NOTES</u>	<u>PHOTO</u>	<u>STATUS</u>
	10/08/13			10/8/13 - Removal of dead trees, pruning trees started		
				10/11/13 - All dead trees have been removed from back of Lodge. All trees surrounding the Lodge have been pruned - attached photos		
				Work will continue after guests leave 10/21/13		
				11/1/13 - Work has continued on Project 42 LV Refurbishment, once complete will return to Project 40		
				11/13/13 - Approval via E Mail from MT for 2 workers for 4 days @ \$15.00 per hours to rake out soil		
<u>Approval</u>				11/15/13 - Loads of dirt from other locations on ZDC have been relocated to the area. Work continues - attached photos		
				11/20/13 - Relocation & raking out of dirt & complete Project to be reviewed when JE on site		











# Cancellation Notification: 505071708109

From: [REDACTED]  
Sent: Mon 11/18/13 11:35 AM  
To: [REDACTED]



RESERVATION CANCELLATION NUMBER: 505071708109

## SUMMARY OF CANCELLED BOOKING

**Room booked for 1 night(s), Friday, December 6, 2013 - Saturday, December 7, 2013**

### Primary Guest Information

[REDACTED]

### Credit Card Information

[REDACTED]

## ROOM DETAILS

### Room Guest Information

[REDACTED]

Friday, December 6, 2013 -  
Saturday, December 7, 2013  
3 Adult 0 Children

### CANCELLATION POLICY:

### Room Information

King Suite  
King Bedroom, Living Room Sofabed, Fireplace, Wet Bar, Mini-Fridge, CableTV in both rooms.

Cancel by 10:00 7 days before arrival to avoid penalty of 1 night.



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