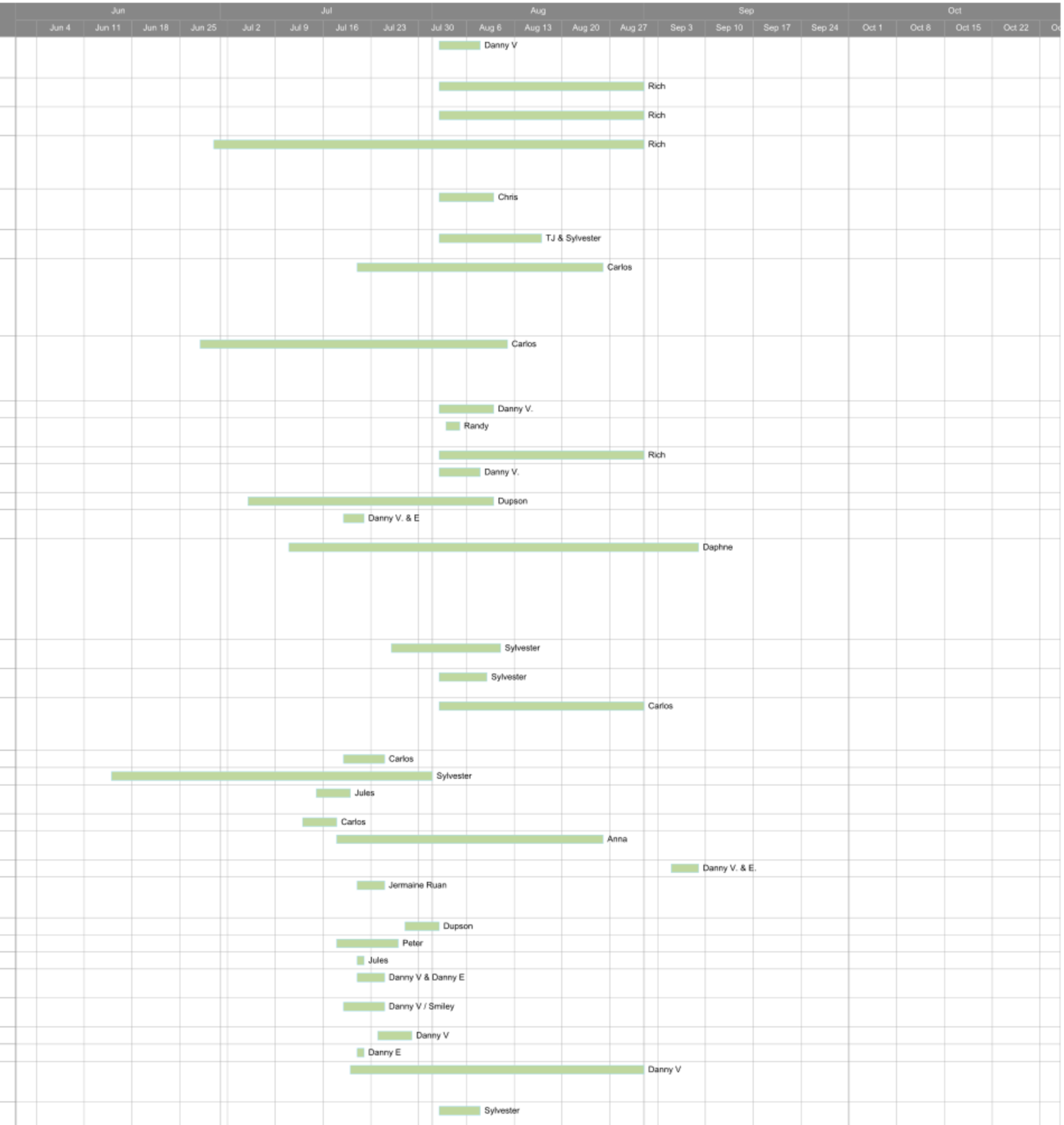
	Task Name and Scope	Assigned To	Start	Finish	Status	Comments
1	LSJ Kitchen: Replace the blown light above JE's sitting area. Danny V made repairs on 7/31, light blown again 8/1.	Danny V	08/02/17	08/07/17		
2	Purchase full-sized excavator. Tap and Boscoe to collaborate.	Rich	08/02/17	08/31/17		
3	Purchase Peterbilt flatbed. Per JE, collaborate with Tap and Boscoe.	Rich	08/02/17	08/31/17		
4	Purchase Lull for LSJ/GSJ. National Inspections report received 7/26. JE advised that he wants Tap and Boscoe to collaborate.	Rich	06/30/17	08/31/17		
5	GSJ Palm Field: Grade with dirt and hydroseed. Area should be level with the beach.	Chris	08/02/17	08/09/17		
6	LSJ Dock: Sand and varnish the dock. Change any damaged boards.	TJ & Sylvester	08/02/17	08/16/17		
7	Nautica Boat: Take the boat to Tortola to get an estimate for all requested repairs once the parts arrive. Stainless steel chocks ordered 7/31. EDA on STT 8/8. Carlos to contact Almin regarding window rubber trim.	Carlos	07/21/17	08/25/17		
8	Nanna boat cushion covers - JE requested (2) new sets. Custom Canvas quote of $5,770 approved. Deposit made 6/28. Fabric in stock by 7/14. EDA to completion 8/11.	Carlos	06/28/17	08/11/17		
9	GSJ Generator: Purchase an alternator.	Danny V.	08/02/17	08/09/17		
10	Nanna: Pull out Nanna and power washer bottom.	Randy	08/03/17	08/04/17		
11	GSJ Watermaker: Purchase a new one.	Rich	08/02/17	08/31/17		
12	LSJ Owners Drive: Can lights installed on pillars. Danny to run electrical wire.	Danny V.	08/02/17	08/07/17		
13	Re-stone LSJ Waterfront Basket.	Dupson	07/05/17	08/09/17		
14	LSJ Waterfront Basket: Install lighting over basket.	Danny V. & E	07/19/17	07/21/17	PROJECT COMPLETE	
15	LSJ Helipad: Wallpaper on LSJ awaiting installation. Jules Odom reviewed 7/29; received wallpaper specs 8/1. Awaiting installation quote. Rug ordered through Silk Greenery arrived, will pick up 8/3. Furniture (sans bench) shipping from Tropical FL 8/2, EDA on STT 8/5. Bench back-ordered to 8/31.	Daphne	07/11/17	09/08/17		
16	GSJ Solar Shed: Install wall to protect the batteries from salt air and debris.	Sylvester	07/26/17	08/10/17		
17	Cabana 2: Fabricate a new Back door shutter.	Sylvester	08/02/17	08/08/17		
18	Install rubber coated pool ladder at AYH dock for Nautica boat. Anna to forward ladder sample to JE for approval before obtaining quote for fabrication.	Carlos	08/02/17	08/31/17		
19	LSJ Dock: Install underwater lights.	Carlos	07/19/17	07/24/17	PROJECT COMPLETE	
20	LSJ Pergola: Install new swing.	Sylvester	06/15/17	07/31/17	PROJECT COMPLETE	
21	LSJ/GSJ Landfills: Grade and flatten area as smooth as possible.	Jules	07/15/17	07/19/17	PROJECT COMPLETE	
22	PRD: Clean and Paint Trim tabs	Carlos	07/13/17	07/17/17	PROJECT COMPLETE	
23	Pebble Beach: New 12 volt solar fan purchased. EDA at PB house by 8/20.	Anna	07/18/17	08/25/17		
24	Pebble Beach: Install new Solar Fan	Danny V. & E.	09/05/17	09/08/17		
25	Cabrita Point: Install new battery on Tower. Liston Networks lifted in the new battery and remove the old battery.	Jermaine Ruan	07/21/17	07/24/17	PROJECT COMPLETE	
26	"Virgin Mary": Statue installed in basket.	Dupson	07/28/17	08/01/17	PROJECT COMPLETE	
27	Christmas Cove: Level shelf.	Peter	07/18/17	07/26/17	PROJECT COMPLETE	
28	Backfill hole next to fuel tank room.	Jules	07/21/17	07/21/17	PROJECT COMPLETE	
29	Fix Air pump compressors outside pump room in staff kitchen.	Danny V & Danny E	07/21/17	07/24/17	PROJECT COMPLETE	
30	LSJ Housekeeping: Fix clogged drain inside pump room.	Danny V / Smiley	07/19/17	07/24/17	PROJECT COMPLETE	
31	Cover all electrical panels, and outlets.	Danny V	07/24/17	07/28/17	PROJECT COMPLETE	
32	Relocate dryer vent at GSJ.	Danny E	07/21/17	07/21/17	PROJECT COMPLETE	
33	Main Compound Courtyard: Set up scaffolding and 4 flood lights samples on palm. Awaiting JE feedback.	Danny V	07/20/17	08/31/17	JE TO ADVISE	
34	Pop's Garden and Terrace: Replace broken coral stone tiles.	Sylvester	08/02/17	08/07/17		



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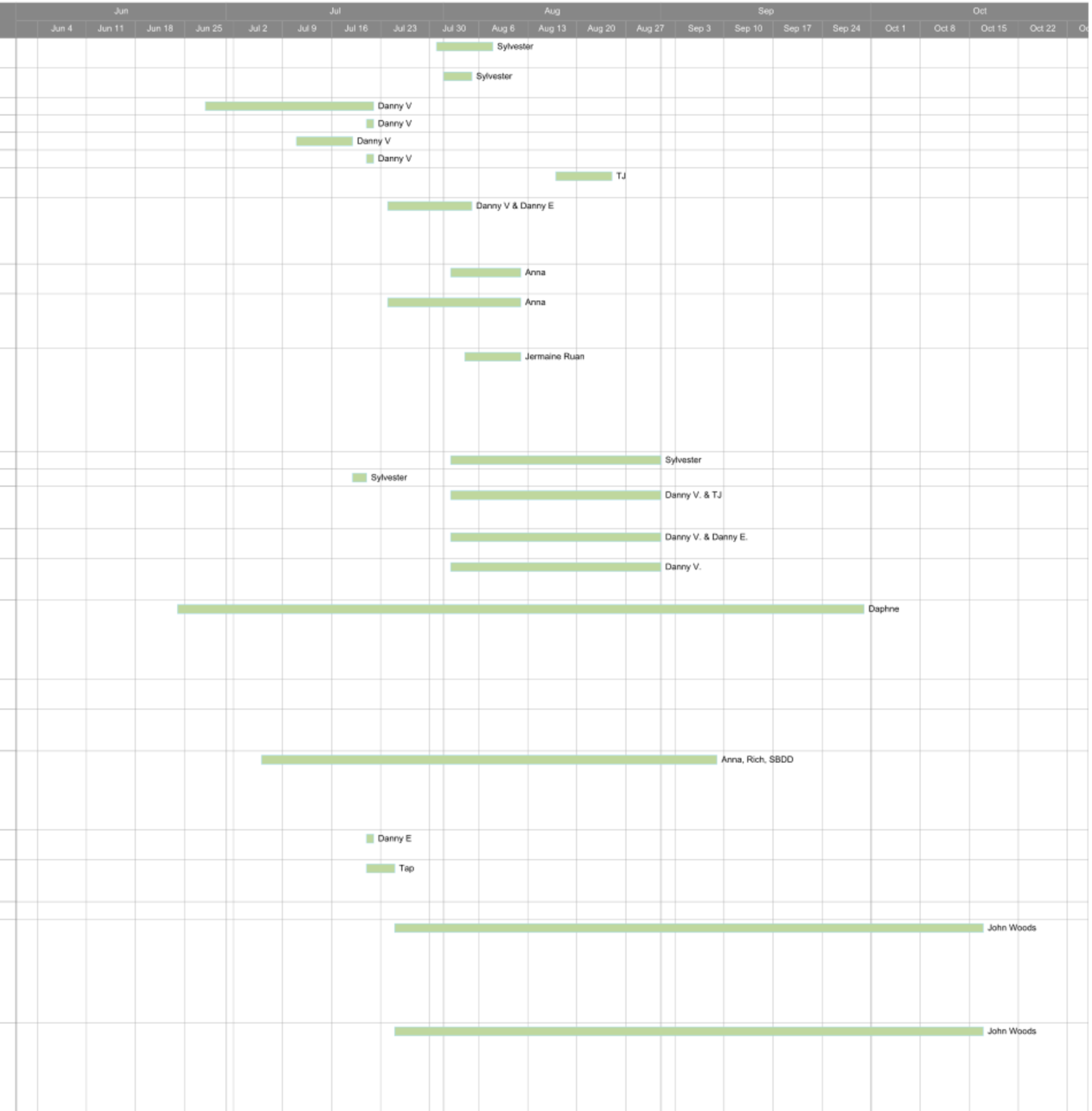
35	LSJ Staff Cottage: Rebuild back step and A/C screens.	Sylvester	07/31/17	08/07/17	PROJECT COMPLETE	
36	Info Center: Enclose the electrical junction box.	Sylvester	08/01/17	08/04/17		
37	Library: Repair buzzing bookcase lights.	Danny V	06/28/17	07/21/17	PROJECT COMPLETE	
38	Library: Replace outdoor recessed lights.	Danny V	07/21/17	07/21/17	PROJECT COMPLETE	
39	LSJ Under water lights need to be fixed	Danny V	07/11/17	07/18/17	PROJECT COMPLETED	
40	Waterfall: Fix waterfall shut-off switch.	Danny V	07/21/17	07/21/17	PROJECT COMPLETED	
41	LSJ Sundial: Repaint sundial and all benches around it.	TJ	08/17/17	08/24/17		
42	LSJ Staff Cottage Punch-list: Per Danny V, awaiting Danny E to return from vacation to install the Cook-top, the kitchen sink faucets, waste disposal, and dishwasher.	Danny V & Danny E	07/24/17	08/04/17		
43	LSJ Staff Cottage finishes: Anna to send blinds or curtain options for JE.	Anna	08/02/17	08/11/17		
44	LSJ Staff Cottage furniture: Purchased Bedroom, Dining room furniture from Silk Greenery. Anna to send living room furniture options to JE.	Anna	07/24/17	08/11/17		
45	LSJ Staff Cottage Electronics and Communication: Needs TV, phones, WIFI - Wiring to Cottage and Sam's Place Needs to be re-done - Identify where the new live electrical conduits (Danny states he did not install the electrical) for where new jacks need to be installed.	Jermaine Ruan	08/04/17	08/11/17		
46	Tiki Hut Roof: Replace the palm thatch.	Sylvester	08/02/17	08/31/17		
47	Picnic tables for GSJ	Sylvester	07/19/17	07/20/17	PROJECT COMPLETED	
48	GSJ Solar Shed: Spray shed roof with insulation foam. On hold until wall completed.	Danny V. & TJ	08/02/17	08/31/17		
49	GSJ Solar Shed: Install lighting in Solar shed.	Danny V. & Danny E.	08/02/17	08/31/17		
50	GSJ Solar Shed: Install A/C in Solar shed. Danny V to purchase one 6K BTU unit from Home Depot.	Danny V.	08/02/17	08/31/17		
51	Outdoor furniture Alibaba: JE approved $19,074 quote for (5) double lounges, (14) single lounges, (15) sofa sets, (4) Peacock chairs. 30% deposit wired ($5,722.20) 7/26. EDA 30-45 days to delivery to FL.	Daphne	06/24/17	09/29/17		
52	LSJ Five Palms: Construct wall around 5 Palms. JE to advise.	Dupson & Dalce			JE to advise	
53	LSJ Five Palms: Create coping for Five Palms in house. JE to advise on design.	Dupson & Dalce			JE to advise	
54	Big N Painting and Repairs: Anna, Rich and Gene (SBDD) to discuss bottom painting, muffler and maintenance. SBDD can take Big N as early as 8/22 for the bottom painting. They custom build muffler for large vessels.	Anna, Rich, SBDD	07/06/17	09/08/17		
55	INFO center hide wire hanging down from ceiling	Danny E	07/21/17	07/21/17	PROJECT COMPLETE	
56	Grey Jet Ski 2: Replace starter and Fuel Pump. Parts installed. Jet ski back in operation.	Tap	07/21/17	07/24/17	PROJECT COMPLETE	
57	BIDS AND PERMITS					
58	John Woods prepared the GSJ Minor Permit application for A Remainder projects (80-foot flagpole, 3 Quonset huts, swimming pool, Residential cottage with gym and spa buildings). Filed 7/25 per JE instruction. Paul Kalloo began review. Will schedule site inspections after his return in August.	John Woods	07/25/17	10/16/17		
59	John Woods prepared the GSJ Minor Permit application for C-1 Remainder projects (80-foot flagpole, Residential cottage, Tennis and adjacent storage building). Filed 7/25 per JE instruction. Paul Kalloo began review. Will schedule site inspections after his return in August.	John Woods	07/25/17	10/16/17		



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60	GSJ Cistern request for the issuance of a "Certificate of Use" filed with CZM 4/25. JE approved Paul Kalloo to schedule an inspection. Kalloo will schedule site inspection after his return in August.	PERMIT				
61	GSJ Dock awaiting revised drawings & letter from ACOE. JE and Rich spoke with Amy Dempsey regarding status. Per Amy Dempsey 7/5 cable run permit between islands 4 months out and dock permits 6 months out. All under review by ACOE.	Amy Dempsey				
62	PURCHASE LIST					
63	St. John Awning proposal forwarded to JE & RK 12/18/16.	Brice			Brice said not order	
64	Cabrita Point Fiber cabinet solar backup; for consideration once Pebble Beach project completed. ProSolar will review and provide bid when Brad back on island week of 5/1. 5/8 Brad recommends GOAL ZERO YETI 1250 PORTABLE POWER STATION KIT $2,467.94 (including shipping and handling). Brad estimate is $150 for the 1st hour $75 every additional hour. Waiting for approval to proceed.	Jermaine Ruan			spoke with Jermaine 7-21-17 He is going to order equipment today, once the equipment is in Danny V. will mount on pole.	
65	Chillax Office Wall construction Estimate from BWC forwarded to JE & Rich 4/20.				Jimmy Fraguela Site visit	
66	R/O Metal shed - Prelimary bid from BWC forwarded to JE & Rich 4/20.				Jimmy Fraguela Site visit	
67	GSJ Helipad Construction awaiting permit. BWC standing by to produce the bid to construct. The lights are onsite and in storage.				On Hold	

Jun				Jul				Aug					Sep				Oct				
Jun 4	Jun 11	Jun 18	Jun 25	Jul 2	Jul 9	Jul 16	Jul 23	Jul 30	Aug 6	Aug 13	Aug 20	Aug 27	Sep 3	Sep 10	Sep 17	Sep 24	Oct 1	Oct 8	Oct 15	Oct 22	Oc