

LSJ

Approval/Purchase Items/Payment Request Form

Date of Request: 5-8-07
Status: Urgent: XXXX
Inventory:

Item/Items Requested: Tile for Cabana Floor
360 pcs. 12"x12" Mexican Santillo Tile \$788.40
76 pcs. Pool edging-Mexican Santillo tile \$604.20

Purchase Price: \$1,392.60
shipping, tax and
all related costs. Ship on our boat

Total Expected Cost: \$1,392.60

Deposit Required? Yes: Pay upon receipt.
No:

List Dept:

Purpose/Description: Tile Floor at Cabana

Purchased From: Floor Factory
Company Name & St. Thomas
Address or Web Site

Requested By: Dan Chipman

Time Frame for
Purchase/Repair:

Special Instructions:

Attach Quote: Yes:
No: XX Can fax a copy if needed

Were Competitive Quotes Obtained? Yes:
No:

If No, Why Not:

Authorization:

approved by JE
6/8/07
Email