

From: Wendy Martinez <[REDACTED]>
To: Jeffrey Epstein <jeevacation@gmail.com>
Subject: Fwd: Proposal
Date: Mon, 07 Feb 2011 21:14:08 +0000
Attachments: Job_Proposal_for_JE.docx

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From: Wendy Martinez <[REDACTED]>
Date: Mon, Jan 31, 2011 at 1:06 PM
Subject: Proposal
To: Jeffrey Epstein <jeevacation@gmail.com>

Mr. Epstein,

We are sending this proposal to you with hopes that it encourages you to know that we have a good idea of what is needed to happen here on the Ranch. The first page, is work for approx. 6 months. We have actual bids for the contract work and we have done the pricing for all other material that is needed on the other work. (staff repair) The Proposal for the Main House does not have any dollar amounts as we do not feel that we have the authority to bring in someone to give us bids without further damaging our fragile relationship with Brice and Karen. If we use the contractor that they have been using he would surely let them know. We know what needs to be done and how to get it done but have a huge road-block in that regard in front of us.

The last pages are all work in progress and work that needs done. We do not have the staffing or pricing because those two items play hand in hand with each other. If we have the staffing we need to be self sufficient, much work can be accomplished by us here and we only have to buy material.

As we see it, we would like to hire:

(1)Main housekeeper (to live in the staff cottage). She will be responsible for the upkeep of the house. Salary of \$25,000/yr

(1)Carpenter (to possibly live in staff house at Ranch central). Will help with all building, repairing, painting, drywall, fencing. Salary of \$30,000/yr.(Depends on living arrangements)

(1)Landscaper (to possibly live in staff house at Ranch central) Will maintain greenhouse, Ranch Central grounds, Larry's house grounds and Main House grounds- (This person could possibly do away with Landscaping contract that is in place) Salary \$27,000/yr

(1) part time house keeper. To come in for approx. 20 hours a week. She will help maintain the Lodge, Bunkhouse, Caboose, Yurt, Log Cabin and will be the laundress during the times you are here.

We feel that these people will be cross-trained and be able to multi-task and fill in and help out in any situation. We would like to be self sufficient for the most part other that specialty work that is needed at the Main House.

By taking on this responsibility and all the duties that go along with it, we are asking for a salary increase to \$60,000./yr each. We know that this will require many extra hours and days and a lot of learning about things that have been kept from us. We gladly asked for this and are willing to give it 110 %. We also know that there is accounting, books and budgets to meet and know we can get the job done for you with the teamwork needed to make the transition.

We both have always taken pride in our work and will expect other employees to meet our standards of excellence. We will lead by example and will continue to work along side and help who ever gets hired.

Thank you for allowing us this opportunity to serve you and the Ranch. If you could send a confirmation that you received this and maybe a time we could talk again that would be appreciated.

Respectively,

Wendy Martinez & [REDACTED]