

From: Mark Tollison <[REDACTED]>

To: Jeffrey Epstein <jeevacation@gmail.com>

Subject: Report on Zorro Ranch

Date: Fri, 11 Oct 2013 22:05:46 +0000

Importance: Normal

Attachments: Zorro_Ranch_Status_Report.doc; ZR_Payment_Requests_Pending_10.13.ods; ZR_OUTSTANDING_10.13ods.ods; ZR_ACCOUNT_BUDGET_2014.ods; ZDC_CAP_IMPROVEMENTS_2014.pdf; JE_Request_for_Payment.doc; Vendor_Proposal_Form.doc

For your review, please find attached for Zorro Ranch:

1. Status Report with Review and Recommendations
2. Payment Requests Pending
3. Paymnet Requests Outstanding that could us an explanation (may have been paid out of sequence)
4. Proposed 2014 Operating Budget
5. Proposed 2014 Capital Expenditures listed (with costs to be determined as decided to move forward on)
6. Proposed Form for our Onsite Managers to use for Receiving Vendor Proposals (for NYC Accounting)
7. Proposed Form for our Onsie Managers to use for Requesting Payment for General Item Repairs, Purchases (for NYC Accounting)

When you are back in NYC, perhaps I could have a few minutes to discuss with you.

My apologies for all the docs.

Best regards,

Mark

Mark Tollison

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