

From: Zorro Development <[REDACTED]>
To: Wendy Martinez <[REDACTED]>
Subject: Fwd: Info-2-24-11
Date: Fri, 25 Feb 2011 11:02:47 +0000

Good Morning Wendy
Please confirm that you received this E Mail
Thanks

[REDACTED]

[REDACTED]
[REDACTED]

Ph: [REDACTED]

Begin forwarded message:

From: Zorro Ranch <[REDACTED]>
Date: February 24, 2011 8:26:08 AM AST
To: Wendy Martinez <[REDACTED]>
Cc: STEVE [REDACTED] <[REDACTED]>, [REDACTED] <[REDACTED]>
Subject: Info-2-24-11

*Good Morning All,
Few items to review*

Outstanding Items -

*Copy of back & front of your Credit Card Wendy
Completion of Project Approval Form sent 2/20/11
Outstanding invoices that require backup - Wendy request
Confirmation list of all new electric metres/numbers/location that were installed 2 months ago
Office Printer has it been pickup and reinstalled?
Could the office computer be rebooted*

Please Forward -

*Pages of fuel consumption from Fuel Book, confirming which vehicle each of you are using as mode of transport to and from Ranch/On Ranch
Mileage of all primary/non primary vehicles as of date
Copies of all your drivers licenses*

*New phone templates will need to be generated for all the phones, please insure that the correct number is placed with the correct phone line. The templates were in the metal cabinet in Mech Bay 1, sent from Sawyers
Please confirm approx number of cases of bottled water on Ranch*

Projects -

*Please confirm the status of the RC Fence/Irrigation Project, Yellow House Interior Painting Project?
As you all know there are a number of Projects that were rolled over from 2010 to 2011 also a number of new Projects already planned for 2011. Please review the entire Ranch and compile a list of items of concern that*

*you agree need
to be addressed*

*Thanks
Warmest regards*

[Redacted]

[Redacted]

[Redacted]

Tel: [Redacted]

Fax: [Redacted]

[Redacted]