From: Richard Kahn < ███████████████████ >
    To: "jeffrey E." <jeevacation@gmail.com>
Subject: James - Apple
    Date: Fri, 23 May 2014 11:56:47 +0000

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is it ok for james to do site visit on Tuesday at 71st to resolve apple tv or would you prefer he come when you are next in residence
if so he advised that he will need your iTunes login and password
please advise

Richard Kahn
HBRK Associates Inc.
575 Lexington Avenue 4th Floor
New York, NY 10022
tel ████████
fax ████████
cell ████████

Begin forwarded message:

From: james | need mac help < ████████████████ >
Subject: JE followup appointment
Date: May 22, 2014 at 4:41:48 PM EDT
To: Sara | Need Mac Help < ████████████████ >
Cc: Richard Kahn < ████████████████ >

Hi Sara,

The following are open tasks for JE. I put Tuesday on hold for this if that's okay. I'd like to start at 71st Street and then go to the HBRK offices after. These times are only best guesses, of course.

The tasks related to accessing files from the St Thomas option could take much longer than I'm estimating given the networking issues involved.

The "sending photos from iPhone" issue will require face-to-face time with the boss when he's next available.

Open tasks and time **estimates**

@71st (1 hr total)
Jeffrey's AppleTV is not downloading movies & TV - 20 minutes
Check router & printer on the 6th floor - 10 minutes
Video conference solution for apple tv - 15 minutes (offsite email)
sending photos from his iPhone - 10 minutes when Jeffrey is available.

@HBRK (8 hrs)
fileserver tasks - 1-2 hrs

- fileserver slow
- register backup application
- setup TimeMachine server
Rich's duplicate emails (may have resolved itself?) - 30 min
QuickBooks access to STT - 1-2 hrs
Access to STT fileserver (need account credentials from Jermaine if not in big black book) - 20 min
Clean bella's old machine - 1.5 hrs
Darren's drives to disc (need Darren to buy a flash drive rather than burning to DVD) -- 1 hr
Install Office for Windows on Bella's (and Rich's?) Windows Virtual Machine - 1 hr

--
James Ce
☐ Certified Support Professional 10.6

Need Mac Help, Inc.
███████████████
█████████████████

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