

**From:** "Sally Ann Calabrese" <[REDACTED]>

**To:** "jeevacation@gmail.com" <jeevacation@gmail.com>

**Subject:** Payment Request

**Date:** Thu, 03 Jun 2010 21:56:50 +0000

**Attachments:** Invoice\_\_\_JE1001A.pdf; Epstein\_Travel\_Invoices\_06-03-10.pdf; Invoice\_\_\_JE1006A.pdf

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Dear Mr. Epstein,

I hope this finds you well.

I was wondering if you have had a moment to review the architectural invoice for April.

- JE1001A April Architectural Hours \$14,300.00

(the above includes a \$12,500.00 credit from your retainer)

Also for your review, I have attached the following invoices:

- JE1002TR Robert Couturier Travel (April) Expenses \$ 2,496.82
- JE1003TR Robert Couturier Travel (May) Expenses \$ 1,199.52
- JE1004TR [REDACTED] Travel (April) Expenses \$ 2,097.98
- JE1005TR Abram & Ross Travel (April) Expenses \$ 1,289.22

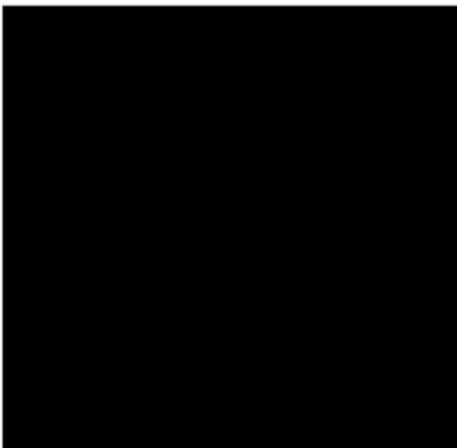
and

- JE1001A May Architectural Hours \$33,600.00

(the above includes the Master Suite/Powder Room in the Scope of Work)

The total now due for you project is \$54,983.54. If you can send a payment for these invoices as soon as possible it would be most appreciated! We do ask that our clients remit payment for the architectural hours promptly, as those payments are absolutely essential for ensuring steady progress. Please remember that these fees are credited against and subtracted from our final fee (which is a maximum of 20% of the construction costs), but we do require these payments until then in order for the architects to work on your project.

Should you want to pay us by wire, here are our banking details:



I am here for any questions you may have.

Sincerely,

Sally Ann

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**From:** Sally Ann Calabrese  
**Sent:** Tuesday, May 11, 2010 2:06 PM  
**To:** 'jeevacation@gmail.com'  
**Cc:** [REDACTED]; [REDACTED]  
**Subject:** Invoice # JE1001A

Dear Mr. Epstein,

Attached please find a copy of our invoice for the Architectural Work done by our office for your residence on Little St. James Island.

Our staff architects have spent 109 hours @ \$200 per hour (\$21,800.00) and Robert has spent 20 hours @\$250 per hour (totaling \$26,800) for the month of April.

The scope of work included:

Site Measurement

Master Suite/Tub Alcove

Master Bath

Living Room

Kitchen

Indoor Swimming Pool

Theater

Library Courtyard

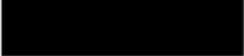
Main Courtyard

Back Stepped Terrace

Per our contract, you have a \$25,000 credit towards future fees. We would like to propose that the credit be split in half, so that \$12,500 is credited towards Architectural fees (this invoice) and \$12,500 toward future Decoration fees.

This would leave a balance of \$14,300 due now.

Please let us know what you think.

Should you have any questions, please feel free to contact me at 

Sincerely,

Sally Ann