

From: "Cecile de Jongh"
To: "JEE" <[REDACTED]>
Subject: Fw: St. Thomas meeting
Date: Wed, 27 Oct 2010 19:41:26 +0000

----- Forwarded Message -----

From: Cecile de Jongh <[REDACTED]>
To: Lawrence Krauss <[REDACTED]>; Penelope Moon <[REDACTED]>
Cc: Monica Lang <[REDACTED]>; Lawrence Krauss <[REDACTED]>
Sent: Wed, October 27, 2010 3:40:26 PM
Subject: Re: St. Thomas meeting

Good afternoon,

These tickets cannot be used for any purpose but to attend the meeting in May. We are working on dates in May and I will let you know ASAP. We should work on a refund for the Van der Leeuw ticket.

Cecile

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From: Lawrence Krauss <[REDACTED]>
To: Penelope Moon <[REDACTED]>
Cc: Cecile Dejongh <[REDACTED]>; Monica Lang <[REDACTED]>; Lawrence Krauss <[REDACTED]>
Sent: Wed, October 27, 2010 3:01:44 PM
Subject: Re: St. Thomas meeting

I suggest we cancel all flights and tickets... What will happen is that the value of these tickets will remain, minus the change fees, for use at other times... The down side is that these tickets will remain with the ticketed passengers, so anyone could use the value of these tickets to book another flight another time to another place..

On Oct 27, 2010, at 11:01 AM, Penelope Moon wrote:

Hi Cecile,

Here is the penalty info from Monica at ADTRAV. We don't know when or where the meeting will be held, but our tickets are valid for one year. Monica, do we need to cancel these flights?

Penelope

Penelope Adams Moon
The ASU Origins Project
Coordinator, Curriculum & Outreach
Arizona State University
PO Box 871902
Tempe AZ 85287-1902

----- Forwarded Message

From: Monica Lang <[REDACTED]>
Date: Wed, 27 Oct 2010 10:25:17 -0700
To: Penelope Moon <[REDACTED]>
Subject: RE: St. Thomas meeting

See below...

Here's the list:

Moon - non-refundable \$150 change fee for the Delta flights and \$150 change fee for the Continental flights
Schulze - non-refundable \$150 change fee for the Delta flights and \$150 change fee for the Continental flights
Krauss - non-refundable \$150 change fee
Anbar - non-refundable- \$150 change fee for the American flights and \$150 change fee for the Delta flights
Van der Leeuw - Refundable
Rillero - Non-refundable \$150.00 change fee
Hill - Non-refundable \$150.00 change fee
Mather - Non-refundable \$150 change fee
Bennett - Non-refundable \$150 change fee

All of the above that have a change fee, that is in addition to the new fare if there is any extra cost in the new fare versus the original fare.

So to change, they would pay the change fee plus an difference in fare increase if any.

Monica Lang, CTA
Assistant Manager of Corporate Travel
ADTRAV Travel Management
4555 Southlake Parkway
Birmingham, AL 35244

Hours: 9:00 am to 6:00 pm CST
My goal is 100% customer satisfaction!

Please let me know how I am doing by completing a RezCritique.

Our other attendees, who I don't think booked with you (but you may want to check) were:

Guth
Norton
Smart
Freedman
Shubin
Erwin
DiChristina

On 10/27/10 9:55 AM, "Monica Lang" <[REDACTED]> wrote:

Penelope, please email me a list of all passenger names so I can look up this info on each.

Thanks!
Monica :)

Monica Lang, CTA
Assistant Manager of Corporate Travel
ADTRAV Travel Management
4555 Southlake Parkway
Birmingham, AL 35244
[REDACTED]

Hours: 9:00 am to 6:00 pm CST
My goal is 100% customer satisfaction!
Please let me know how I am doing by completing a RezCritique.

-----Original Message-----

From: Penelope Moon [mailto:[REDACTED]]
Sent: Wednesday, October 27, 2010 11:55 AM
To: Cecile Dejongh; Monica Lang
Subject: St. Thomas meeting

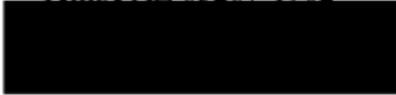
Good morning to you both. As you are both aware by now, we have had to cancel our November meeting in St. Thomas. Although our invitees have been instructed to contact me about reimbursements, I planned on handing them over to you, Cecile, as no money passed through me.

If each of you could let me know what I should be telling our invitees in terms of what to expect by way of reimbursement (if they self-financed) or in terms of any restrictions they have on changing their reservations, I'd appreciate it.

Thanks,
Penelope

Penelope Adams Moon

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----- End of Forwarded Message

Lawrence M. Krauss
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<http://krauss.faculty.asu.edu/>

Exec. Asst (Jessica): 
Origins Asst (Cynthia) 