

From: Marta Berzkalna <[REDACTED]>

To: Jeffrey Epstein <jeevacation@gmail.com>

Subject: Fwd: Elina Kalnina - CV and Cover Letter

Date: Tue, 08 Dec 2009 20:42:12 +0000

Attachments: Elina_Kalnina_resume.doc

----- Forwarded message -----

From: Elina <[REDACTED]>

Date: Tue, Dec 8, 2009 at 11:25 PM

Subject: Elina Kalnina - CV and Cover Letter

To: Marta Berzkalna <[REDACTED]>, Marta Berzkalna <[REDACTED]>

I am writing in reference to PA/secretary position, discussed via our common friend Marta Berzkalna. I am submitting my resume with great interest for the position. I believe it would allow me to use the skills I have acquired as an office manager, readily adaptable to your needs. I am very self-sufficient and able to work independently with little supervision.

In May 2008, [REDACTED]

[REDACTED] Some strengths of mine include being self-motivated, organized, responsible, and recognized as a quick learner with good judgment and positive, team-oriented attitude. I combined being a student, athlete, and model in New York City for more than 4 years, and hence developed valuable time management and prioritizing skills. I learned how to work and communicate successfully in different environments and with a variety of people from multiple industries and cultures.

At the moment, I am based between two cities - Barcelona and New York. Born in [REDACTED] [REDACTED] I moved to New York at the age of 17 to study, play basketball, and eventually started modeling. Language-latvian , russian, english.

Enclosed please find a current copy of my resume. Should you have any questions please give me a call at [REDACTED]. I may also be reached by e-mail at [REDACTED]. Thank you for considering me for this position. I look forward to hearing from you soon.

Sincerely,

Elina Kalnina

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Marta