

TIME + MATERIALS RATE SHEET 2018



STANDARD LABOUR RATES	STANDARD		OVERTIME + PUBLIC HOLIDAYS	
	HOURLY	DAILY*	HOURLY	DAILY*
ADMIN	\$69	\$386	\$86	\$521
STANDARD TECH	\$69	\$386	\$86	\$521
SENIOR TECH	\$89	\$498	\$111	\$673
PROJECT MANAGEMENT	\$109	\$610	\$136	\$824
FIBRE OPTIC TECH	\$99	\$554	\$124	\$748
CONSULTING, DESIGN + ENGINEERING	\$125	\$700	\$156	\$945
PROGRAMMING	\$125	\$700	\$156	\$945

* 7 hours on site

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TRAVEL**	
TORTOLA	TIME CLOCK STARTS FROM OFFICE
VIRGIN GORDA: SPANISH TOWN AREA	REIMBURSABLE EXPENSES - ON BOAT, FERRIES + TAXIS AS REQUIRED.
NORTH SOUND AREA	REIMBURSABLE EXPENSES - ON BOAT, FERRIES + TAXIS AS REQUIRED.

**Per person per day, round trip

RETAINER FEE	DAILY RATE
PER STAFF MEMBER PER DAY	\$50

Please note that all projects under the approximate value of \$5000 will not be given a fixed estimate. All jobs under this amount may be estimated, but will be billed as actual time and materials.

Standard hours: Monday to Friday 8am – 4pm. Does not include bank holidays.
 Overtime hours: Outside of standard hours, not including Bank Holidays.
 Bank Holiday hours: As defined by the BVI Calendar. Includes company break between December 20th and Jan 5th.
 Retainer Fee: To have guaranteed staff availability during holiday or overtime hours. Paid in addition to the appropriate rate.