

ZORRO MANAGEMENT LLC

<u>LOCATION</u>	<u>TASK</u>	<u>COMPLETE</u>
<u>DAYLIGHT SAVINGS</u>	<u>MONDAY 11TH - PUT ALL CLOCKS - BUILDINGS/CARS ETC 1 HOUR AHEAD</u>	
<u>CPR CLASSES</u>	Set this up - please provide dates options	
<u>MAIN HOUSE</u>	Move Cactus from Landing	
	Paint Metal Ceiling Lights - Outside Blue Room/Bathroom x 2	
	Review String Lights - Master Bathroom & Gym - New Rope Lighting	
	Stabilize Wooden Horse Head Statue & Oil	
	Pool Door Saddles - Replace all Rusty Screws with Brass Screws	
	Pool Door near Pool Mech Bay - Fix Floor Vent - Not Flat	
	Refurbishment Easel - Outside Horse Area	
	Paint White Electrical Caps on Ceiling in Movie Room - Brown	
	Remove Paper from Ceiling Vent Outside Staff Kitchen	
	Pool Room Mech Door - Stain	
	Hot Feet - Outside Tin Man Area	
	Paint Rusty Drain Covers - Outside Big Front Doors	
	Rust Marks Under Outside Lights - Telescope Deck	
	Replace Blown Picture Lights - Library - Lutron Issue	
	Review Wiring around Desk - Library	
	Repair Fire Grate - Great Room	
	Secure Stone Work near Doors - Telescope Room	
	Chandler - light needs replacing - Telescope Office - Electrical	
	Review Lights - Laundry	
	Curtains - Sarah's Office/Curtain Repair Master	
	Paint Upper Window - breezeway out side Movie Room	
	Empty Out Storage under JE's Back Stair Line - Inventory	
	Clean & Tidy Up Mech Bay 3	
	Hang Fire Extinguishers - Staff Kitchen, Staff Bathroom, RO Room	
	Scrape/Paint Vent Ledges Exterior RO/Cooling Tower	
	Set Up ATV's - Garage	
	Printer Library	

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<u>MAIN HOUSE</u>	Chalk in gap between Window Frame & Sill - Starline/Cactus	
	Replace Rotten Wood around Dog Pen, especially near MH - Stain & Paint Roof	
	Repaint/Touch Up - Exterior Red Wall	
	Exterior MH Metal Lights need Refurbishment - some are OK	
	Stain Legs - Exterior Tables/Benches	
	Strip/Paint Lower Exterior Board Great Room Window	
	MH Kitchen Mop Room - Paint Ceiling/Walls	
	Paint Rusty Drains - Outside Pool Area	
<u>FRONT GATES</u>	Check Solar Rock Lights - Correct Location/Working - Replacement	
	Repair Damaged Fence Line - Slickline needs to be tightened	
	Install No Trespassing Signs - will need to change out support posts	
	Install Camera Signs - will need to review locations	
<u>RC OFFICE</u>	Fix Roof Tiles - some fallen on the ground	
	Repair/Change Out Broken Conduit near AC	
	New Base Board - Paint - Bathroom	
	Install Hook - Bathroom	
	Sand & Repaint - Grey Deck	
	Repair Hitching Posts	
<u>YELLOW HOUSE</u>	Remove Existing Pathways. Install New Pathways like front of Adobe	
	Install New Edging Around Planter Beds -Garage Areas	
<u>RED HOUSE</u>	Remove Existing Pathways Install New Pathways like front of Adobe	
	Missing Window Screens - Where are they?	
<u>DISH NETWORK</u>	Yellow House - Need Receiver & Smart Card Numbers	
	Red House/ BH - Need Receiver & Smart Card Numbers	
	Adobe - Need Receiver & Smart Card Numbers	
	Staff House - Need Receiver & Smart Card Numbers	

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<u>LOCATION</u>	<u>TASK</u>	<u>COMPLETE</u>
<u>BUNKHOUSE</u>	Remove Existing Stone Courtyard, reconstruct	
	Replacement Missing/Loose Stones under Big Table in Courtyard	
	Stain Retaining Wall outside BH same as Deck	
	Fix Door Latch Flag Room	
	Fix Broken Bedside Table - Arizona Room	
	Take Down Broken Living Room Wall Scones - will send out for repair	
<u>STABLES</u>	Total Repaint of Exterior of Stables	
	Replacement x 2 Windows Upper Roof Area	
	Paint Exterior Light on stables - facing horse shelter	
	Need to sort out gates/replace broken fence boards everywhere	
	Fix broken Window Gate - Wash Bay	
	Nail Shut all windows - many have dropped - review	
	Review Runs/Gates everywhere	
	Paint Goat Shelter & Chicken Coop	
	Fix Interior Office Door - Scrapping on Floor	
	Total Clean Up/Fix Metal Edging - Chicken Coop	
	Total Clean Up - Pig Pen 2 areas	
	Fix Metal Cover on Window - Wash Bay	
	Repaint Red Floors - Gloss Red not Flat	
	Get Check Randy to Check GFI at Stables & Res	
<u>GREENHOUSE</u>	Paint Exterior Window Frames - still raw wood	
	Good clean Up required	
<u>WELL 6</u>	Wood/Metal - dispose of all	

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<u>DAKOTA</u>	Dispose of Pipe Outside	
	Trim all Loose Electrical Wires	
	Back fill Foundation	
	Empty Out Cabinet - Inventory	
<u>RC</u>	Construct Support Wall Outside Polebarn	
	Total Clean & Organize all Workshops - Inventory	
	Total Clean Up/Inventory of Paint lockers/Christmas items	
	Repaint Purple Windmill	
	Clean Out Water Retention Tank	
	Stain & Thompson Seal Old Water Tank behind Hay Barn	
	Sand/Paint Picket Fences	
<u>HANGER</u>	Construct Supports for Scaffolding & Ladders	
	Tidy Up Behind Hanger.	
	Paint Stock Trailer	
	Relocate PVC Supports from Pole Barn to Hanger	
<u>OLD CORAL</u>	Wood Ordered - need to review design/options	
<u>LOG</u>	Repair Window	
	Change Out Pathway as per JE - Wood Ordered	
	Seal Small windows	
	Trim All Trees Damages by Cows	
	Need to Rechalk Out Side	
	Restain/Water Proof Outside	Spring
	Restain/Water Proof Outside Seat & Wheels	
	Change Out Padlock System - need to chat about this	

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<u>LOCATION</u>	<u>TASK</u>	<u>COMPLETE</u>
<u>QWEST COMS HUTS</u>	Need to be repaint - review with Karen	
<u>NORTH GATE</u>	Remove Signs, repaint Green gate and Reinstall signs	
	Fill in Sink Hole	
<u>LODGE</u>	Stain/Seal Outside Deck Furniture	
	Stain/Seal Outside Deck & Outside of Lodge	Spring
	Stain/Seal Well Shed	Spring
	All Loose/Fallen Stone to be reinstalled - under deck & lower sections of Lodge	
	Hot feet needs to be installed, especially high areas - Woodpeckers	
	Repair all hole/damage caused by Woodpeckers	
	Repair broken cabinet doors - back bedroom	
	Clean Outside Windows - Deck Sealer everywhere	
	Trim Tree Back - Right of Electric Fence	
	Install New Boot Brush at Front Door	
<u>CABOOSE</u>	Remove Wall Paper - Paint	
	Outside Table & Benches refurbish	Spring
	Repair Hitching Post	
	Install Awning	Summer
<u>YURT</u>	Repair/Cement all Loose & Missing Base Rock Outside	
	Stain Front Door	
<u>LARRY V'S</u>	Garage Tidy Up - Lodge furniture	
	Stain & Seal Wooden Barrels	Spring
	Paint Basket Ball Stand	Spring
	Culvert Work	
	Sand & Repaint Fenceline	
	Fix Broken Gates - come up with better solution	
<u>INVENTORY</u>	A complete inventory of all WS/Welding/Garages/Bays/Stables - tools, power tools, etc.	