

From: "jeffrey E." <jeevacation@gmail.com>

To: [REDACTED] >

Subject: Re: Conf Room at Fairmont Waterfront CONFIRMED!

Date: Tue, 03 Nov 2015 17:27:50 +0000

yes

On Tue, Nov 3, 2015 at 12:21 PM, [REDACTED] > wrote:

Jean at the Fairmont Waterfront has confirmed that TED has released a banquet room and it is ours!! I need to send him more details so we get what is most suitable for you...please advise if below is ok:

- Room to hold 10 to 20 people comfortably
- Conference Table with at least 10 chairs
- Dry Erase board, markers and eraser
- Continental Breakfast every morning Feb. **15-19** (time to be determined, enough for 10 pp)
- Light Lunch Feb. **15-18** (time to be determined, enough for 10pp)
- Evening Hors d'Oeuvres Feb. **15-18** (time to be determined, enough for 10pp)

*note we may need more or less food each day...to be determined while on site with Jeffrey's assistant & Fairmont

Jeffrey, Please let me know if above sounds good or give me your parameters!

YAE! so happy!

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please note

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