

From: "jeffrey E." <jeevacation@gmail.com>

To: Richard Kahn <[REDACTED]>, [REDACTED]
<[REDACTED]>

Subject: Fwd: [REDACTED]

Date: Thu, 08 Feb 2018 16:27:28 +0000

Attachments: Tenancy_Agreement.pdf; Final_Balance_Payment_Invoice.pdf; How_To_Rent_Guide.pdf;
FS_TT_DEPOSIT_INFO_TNT_My_Deposits_Information_(2).pdf

ok to pay

----- Forwarded message -----

From: [REDACTED] <[REDACTED]>

Date: Fri, Feb 2, 2018 at 7:31 AM

Subject: Fwd: [REDACTED]

To: "jeffrey E." <[REDACTED]>

----- Messaggio inoltrato -----

Da: Byron Rowe (JDW) <[REDACTED]>

Data: Fri, Feb 2, 2018 alle 11:35 AM

Oggetto: [REDACTED]

A: [REDACTED] <[REDACTED]>

CC: Gideon Kaldezar (JDW) <[REDACTED]>, Keelie Field (JDW)

<[REDACTED]>

Dear Miss [REDACTED]

Further to the email sent on 30th January 2018 by Keelie Field regarding your acceptance of the offer at the above Property, please find below details relating to the upcoming tenancy commencing 19th February 2018 .

In order to avoid delaying the start of the tenancy, we would ask that you may look at these documents at your soonest convenience.

- Draft Tenancy Agreement
- An initial invoice
- Guide to My Deposits

Once you have reviewed the Tenancy Agreement and confirm that you are happy with its contents, we shall send the finalised Tenancy Agreement via DocuSign for your online signature.

Payment

Please ensure the funds are paid in advance to ensure payment clears in our account on or before the 19th of February. Payments, especially large ones, can take between 3 to 5 working days from a UK account and up to 10 Working Days from a Non-UK account. If funds have not cleared in our account, we will not be able to hand over keys.

Move In/Check-In Process

We will inform you of the Check-In time and date as soon as this has been arranged. Please let us know in advance if you would like a specific time so that we try and accommodate your request. A Check-In Report will be carried out and we will test the Smoke / Carbon Monoxide Alarms. You will be provided with a Welcome Pack which must be signed by all named Tenants in order for keys to be released. The Check-In Report will then be sent to you 2-3 working days after the Check-In.

It is compulsory that all Tenants attend the Property on the day of the move-in. If you are not able to attend please let us know ASAP as we will require confirmation of this to be signed before we can release any keys.

As you know, we are a part of Countrywide Residential Lettings. We have a very extensive support network of administration centres and therefore you will be receiving some communications from them, which will be branded Countrywide.

Please do not hesitate to contact us should you have any queries.

Thank you for choosing John D Wood & Co.

Yours sincerely,

Byron Rowe

Lettings Operations Co-ordinator

54 – 56 Lower Sloane Street, Chelsea, London, SW1W 8BP | 

 Description: Description:
jdw_logo

 Description: CorpServBanner

For email disclaimer details please click or visit www.countrywideplc.co.uk/disclaimer

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please note

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