

**From:** Cecile de Jongh <[REDACTED]>

**To:** ann rodriquez <[REDACTED]>, Richard Kahn <[REDACTED]>, "jeffrey E." <jeevacation@gmail.com>

**Subject:** STC Office - Carpet

**Date:** Thu, 04 Jan 2018 15:07:19 +0000

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The ceiling tiles will not be here for another two weeks. I spoke to Jimmy last week to find out when the tiles would get here and he did not know so I called the vendor, Kit Larkin, myself. Kit said that he had not shipped them because he was waiting on some other information re lighting from Jimmy. I called Jimmy to get the information (which he claimed he gave to Kit) and I gave it to Kit. Kit sent me the invoice and will ship the tiles on Monday and it will take a week to get here. He said he can't ship them this week. I am scheduling Jimmy to install the tiles, brackets and lighting the week of January 15th and the carpet for the following Monday. The carpet will take two days to install based on past experience.

With warm regards,

Cecile de Jongh

On Thursday, January 04, 2018 10:43:59 AM AST, jeffrey E. <jeevacation@gmail.com> wrote:

when will we have carpet down on the floor at stc

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please note

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