

From: [REDACTED] >

To: jeffrey E. <jeevacation@gmail.com>

Subject: happy holidays

Date: Tue, 26 Dec 2017 01:17:16 +0000

Happy Hanoukah, Merry Christmas and the happiest holiday season to You, dear Jeffrey! Excellent health to you, always stay this positive and genuinely interested in people.

Keep on inspiring and motivating the Youth. Thanks to having people like you in our lives, we want to work hard, be open-minded and open-hearted, charm with our kindness&smile and be set for success. Time with you and your advice are priceless. I feel fortunate having a mentor like you.

I am grateful that my dear friend and a role businesswoman model Masha, really enjoys your interactions. You became truly dear to her and I can feel it hearing how excited&happy she is when we mention "Jeffrey" in our talks.

Thank you from the bottom of my heart.

below is the resume of a book Masha suggested I read. Smart leadership principles. Which ones are your the most favourite ones?

Resume of "Words of wisdom from the swordless samurai"

This book explains and illustrates with examples of the Japanese samurai's life the virtues of leadership and success in career. The book's main character started his samurai path as a peasant with no heritage, no help from family or any attractive appearance. However, he managed to become the King of the country and united Japan.

Leaders must work harder than others. Sheer effort enables those with nothing to surpass those with privilege and position. Work harder than everyone around and believe it is worth the effort. Leader gives a full attention to his task, exceeds the expectations and does not perform half-focused or with little interest. Believe anything is possible with an unshakable determination that you succeed.

Act boldly in critical moments. The secret of decisiveness means that leader should find courage and belief to state the solution to a problem, make a quick decision and not regret afterwards that he was not confident enough to propose a solution. Although to act boldly is important in crucial moments, one must prepare meticulously, to study the problem at hand and think over the best action while exploring a strategy.

Choose a strong leader with a clear vision. Leader should have a clear goal ahead and define goals for employees, measure the performance against these goals. Leader should be an innovative thinker, inspire confidence in others.

Exploit your natural abilities. Focus on your strengths and develop them.

Focus on giving. Immerse yourself in the other person's situation and consider matters from his point of you. What would he like from what I can give? Understand people's desires and willingly grant. If you want to be trusted, first give trust and then you will receive it from the other person.

Honor your commitments. No matter what it takes leader must be responsible for his promises and commitments. He should think twice before committing for something and bear the consequences. The integrity and reliableness make a leader.

Treat your followers as family. Leader has a responsibility to boost morale and motivate his followers. He needs to treat them as equals, forgive small failures and remember the secret of kindness. Leader recognises achievements in personal ways, encourages and rewards. The team work is the most important in organisation: make members bond, highlight each of theirs' abilities, build the team unity to prevail. Demonstrate the followers how great they are and convince them they can be even greater.

Seek counsel. Leadership is lonely in itself. Let your partner and trusted friends be your counsels. Seek advice from those willing to disagree: disagreement sharpens our mind and helps to forge keener decisions. The counsels that disagree help you to avoid wrong decisions and bring up the secret of balance. Leader employs those whose skills exceed your own: attract even more competent people to grow your organisation. It is a secret of openness.

Task rather than train. You can only refine the inner abilities of people - observe what they can bring to the organisation and task with the missions suitable for their abilities. Show them what a successful competition is. If you want to see organisation grow, employ leaders, not followers and you will see a multiplication of yourself.

Effective leaders acknowledge both success and failure - and learn from both in equal measure.