

From: Terje Rod-Larsen <[REDACTED]>

To: Jeffrey Epstein <Jeevacation@gmail.com>

Subject: Fwd: Terms of Reference for the background documents

Date: Fri, 21 Feb 2014 19:26:03 +0000

Attachments: image001.png; image002.png; image003.jpg; image001(1).png; image002(1).png; image003(1).jpg; image001(2).png; image002(2).png; image003(2).jpg; image001(3).png; image002(3).png; image003(3).jpg

Sent from my iPhone

Begin forwarded message:

From: Andrea Pfanzelter <[REDACTED]>

Date: February 21, 2014 at 1:43:07 PM EST

To: Terje Rod-Larsen <[REDACTED]>

Subject: Fwd: Terms of Reference for the background documents

Begin forwarded message:

From: Max Gasteen <[REDACTED]>

Date: February 15, 2014 at 2:09:02 GMT+1

To: Walter Kemp <[REDACTED]>

Cc: Sara Rogge <[REDACTED]>, Jennifer Alcorn <[REDACTED]>, Mark Shaw <[REDACTED]>, Nasra Hassan <[REDACTED]>, Andrea Pfanzelter <[REDACTED]>

Subject: RE: Terms of Reference for the background documents

Dear Walter, Nasra, Mark and Andrea.

I promised to get back to you with an update on the potential March 13 meeting which would be Pakistan specific. We are more than likely to have a Pakistan meeting around the middle of March and we would really like to get key partners together on this. I cannot confirm yet if it will be the 13th, we are also considering the 18th. Could you let me know if Nasra you are able to participate around the middle of March? Do you have a preference for either the 13th or the 18th?

I will confirm the exact day as soon as I can.

Kind regards,

Max

Maxime Gasteen

Program Officer | Polio Advocacy
Global Policy & Advocacy

Bill & Melinda Gates Foundation
www.gatesfoundation.org



From: Max Gasteen
Sent: Friday, February 14, 2014 4:32 PM
To: 'Walter Kemp'
Cc: Sara Rogge; Jennifer Alcorn; Mark Shaw; Nasra Hassan; Andrea Pfanzerter
Subject: RE: Terms of Reference for the background documents

Dear Walter,

That is great, thanks so much. Have a good weekend.

Best,

Max

Maxime Gasteen

Program Officer | Polio Advocacy
Global Policy & Advocacy

Bill & Melinda Gates Foundation
www.gatesfoundation.org



From: Walter Kemp [REDACTED]
Sent: Friday, February 14, 2014 4:55 AM
To: Max Gasteen
Cc: Sara Rogge; Jennifer Alcorn; Mark Shaw; Nasra Hassan; Andrea Pfanzerter
Subject: RE: Terms of Reference for the background documents

Dear Max and Sara,

It was a pleasure to speak on the phone earlier this week.

Yes, we have received the template and terms of reference, and I can confirm that we will send the material by the 19th of February.

Sincerely,

Walter Kemp
Director, Europe and Central Asia
IPI

From: Max Gasteen [REDACTED]
Sent: Freitag, 14. Februar 2014 01:51
To: Mark Shaw; Nasra Hassan; Walter Kemp; Andrea Pfanzerter
Cc: Sara Rogge; Jennifer Alcorn
Subject: RE: Terms of Reference for the background documents

Dear Mark, Nasra, Andrea and Walter,

Just checking in that you received the terms of reference yesterday for the background pieces and the think piece? I have attached a template you should use for both sets of briefs (it's filled out for the country context brief, but you should also use it for the think piece). Let me know if you have any questions or issues. Could you also confirm that you can manage at Wednesday 19th at 3pm PST deadline?

Best wishes

Max

Maxime Gasteen
Program Officer | Polio Advocacy
Global Policy & Advocacy
[REDACTED]

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From: Max Gasteen
Sent: Wednesday, February 12, 2014 10:03 PM
To: 'Mark Shaw'; 'Nasra Hassan'; 'Walter Kemp'; 'Andrea Pfanzerter'
Cc: Sara Rogge; Jennifer Alcorn
Subject: Terms of Reference for the background documents

Dear Mark, Nasra, Andrea and Walter

Thanks for a really helpful call earlier today. I've attached some terms of reference for the set of deliverables, which I hope helps you to move quickly on the work. You'll note that we'll need the drafts by Wednesday 19th, so we have time to review and make any changes needed before they go out as a pre-read on Thursday 20th. If you think you might not be able to meet this, we can perhaps think about dropping the Pakistan brief, though I know you have special expertise in that area.

The page limits are fairly firm, we wouldn't want anything over 3 pages, but they word counts are just suggestions. Also if you feel that would need to append any additional information e.g maps, tables etc.. please feel free to suggest.

I know that you won't be in the room to take any questions people might have, so we should have a debrief shortly after the 24th to go through any questions raised and give you some feedback on the papers.

I will send you a template soon, but please get cracking drafting in the meantime.

Hope this is all clear, and please call or email with any questions. I will get back to you with an update regarding plans for the 13th.

Best wishes,

Max

Maxime Gasteen

Program Officer | Polio Advocacy
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