

From: Richard Kahn <[REDACTED]>

To: "jeffrey E." <jeevacation@gmail.com>

Subject: Kyle Work List - Little St James / Greater St James

Date: Wed, 01 Aug 2018 15:37:12 +0000

Attachments: LSJ_Exec_Sum.docx; SJ_Work_List.xlsx

attached are kyle notes on list that brice provided

shall i arrange a call to discuss priorities for you (or myself) or do you prefer to review with kyle on your next visit

please advise

thank you

Richard Kahn

HBRK Associates Inc.

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Begin forwarded message:

From: Kyle reavis <[REDACTED]>

Subject: Work List - Little St James / Greater St James

Date: August 1, 2018 at 10:44:37 AM EDT

To: "[REDACTED]" <[REDACTED]>, [REDACTED]

Good Morning Richard,

Please see the attached documents for your review. The executive summary is to serve as a cover page to the excel document. I have spent the last few days getting into every inch of both properties along with interviewing staff on issues they have seen in addition to what I see. The excel document has a notes section where i included any important notes explaining the item. The bold lettered titles are "potential projects" that will be classified by importance and executed in that fashion. The cover page lays out the path projects will take in order to provide the best construction methods for ownership. Please let me know what you think of this and any feedback you have for me. Thank you!

Very Respectfully,

Kyle W. Reavis

Construction Manager

340-244-3140

