

From: Stephanie Remington <[REDACTED]>
To: J <jeevacation@gmail.com>
Cc: Richard Kahn <[REDACTED]>, Daphne Wallace <[REDACTED]>, michael glidden <[REDACTED]>, Patrick Cena <[REDACTED]>
Subject: Progress Report 02/04/19 - 02/17/19)
Date: Sat, 16 Feb 2019 14:03:59 +0000

Please note:

This is a summary of the last two weeks' focus, not a comprehension of all projects.

Carpentry. Repaired coral stone at chillax bath. Cut in sink, cooktop in temporary countertop at FPP Kitchen. Moved kitchen equipment for tiki floor prep. Assist w Tiki Ceiling – GSJ. Self-closing hinges on doors at MC. Replaced warped pressed wood louver doors by kitchen with new wood doors and reinstalled hardware correctly. Reoriented Grotto roof.

Electrical/Plumbing. New landscape lighting along MC pool. Repaired landscape lighting everywhere including main feed where desal trench was dug. Water heater replaced – GSJ. Bulb replacements. Flushed water systems at master bath. Permanent lighting to all dock structures. Moved electrical, vanities, installed sink plumbing to ready cabanas – LSJ.

Engineering. Pressure wash karts, rock crusher, car mixer. Cleaned back rooms of wreck shop. Changed attachment, flat tires, other maintenance on lull JLG. Continued work on ambulance. Parts order w/Daphne. Repaired water tank. Assisted w/barge runs, haul away old mule, batteries, locate tech-ambulance. Assist w/removal and replacement – light generators from beach.

Heavy Equipment. Closed existing pit. Grated roads – both islands. Beach Cleanup – both islands. Jackhammered stone, outcropping to smooth beach – GSJ, cleaned rocks off beach. Assist with moving shipments on barge. Fuel truck for diesel filled and to GSJ.

Housekeeping. In addition to usual rounds – GSJ and LSJ, Cleaned out, moved Cabana items out of gym, ballet room – clean and up. Cleaned out, moved furniture, set up Cabanas.

Landscaping. Worked with Boschulte overall landscaping, improvements. Layout for new flower bed at MC Pool. Moved rest of turpentines. Moved some palms from LSJ to GSJ. Cleaned roads, maintenance for boss. Orders for jasmine, trimmers from FL.

Marine. Sportis work complete. Little C in for Maintenance. Using barge for morning and afternoon crew runs at this time.

Painters. Continue paint cleaning. Cleaned glue mess from exterior MB mirrors. Finished epoxying tunnel floors. Paint louver doors. Paint grotto. Patching – screw and nail holes. Began application of Clearshield on Cabanas. Rust remediation at FPP.

RO/Maintenance. Routine maintenance, pools. Work with Gemini. Assist with vehicle cleaning.

Contractors on island:

Peter Elie – Leveled tiki kitchen, Pebble Beach materials and prep for pour
Jeffers – Work with Mike for supply deliveries – road project
Boschulte – landscaping/tree relocations
Reefco – repairs and maintenance
Gemini - RO

EB – GSJ
Grand Design - Countertops
Danny - MC Pool Wall

Many thanks to all for all the hard work.

Other Notes:

- Master Deodorizing – cleaning, airing, clearing drains, Karyna-list approved odor eaters placed, ionizer ordered and coming on plane, meanwhile borrowed one from Reefco. Reefco scheduled to replace old ductwork and pull apart and thoroughly clean air handler in attic in coming week
- All stock on STT in black self-closing 4" hinges purchased and installed at MC, more to come on plane
- Principal noted incorrect installation of hardware on louver door by kitchen. Upon further inspection pressed wood door veneer peeling, warping, so replaced with wood door and installed hardware correctly
- Principal here w/ 2 architects 02/16 - 02/19. No work except housekeeping in mornings - Sunday (02/17) and Monday (02/18) – holiday weekend. Capt. Patrick here for island grounds, boating needs. Sheridan on standby as second captain. Anna on island to address household needs. Stephanie out for weekend for pre-scheduled plans. Capt. Randy on vacation.
- Cabanas 1 & 3 up but countertops subpar. Cabana 4 up except needs wifi. Cabana 2 a/c condenser went down 02/15. Located Kitchen Solutions estimate after search of KG's old email. Estimate attached. Image of Dekton countertops here: <https://www.mkwsurfaces.co.uk/dekton-halo/>. Has this been reviewed already?
- Was left out of communication, re: Absolute Flooring scheduled for 2/18. Found out yesterday 02/15. **Would recommend postponing if possible until adequate countertops in place so as not to risk damage to new floors.**
- Fran scheduled Saturday (02/16) – to look at Carmix/Concrete Truck – possible operator for Pebble Beach Pour, etc.
- Tiki floor leveled by Peter Elie. Scheduled for tile this coming Wednesday.
- BOLs containing Tractor, Electric Car on LSJ
- Jeffers – 2 pcs of equipment will be delivered this coming Tuesday (roller, backhoe)
- Replacement mirrors for master bath ready for pickup and installation
- Expensive tool believed to be stolen. Sent recommendations to Rich for security measures going forward. Involves turning storage room in tunnel into tool room with tool guy who will clean, maintain, inventory, replace tools. Tools will be checked out. Responsible party will pay for replacement if lost on his watch. Bag checks reinstated.
- Sent some staffing transition recommendations to Rich. Identified carpenter for projects but searching for permanent solution. In addition, recommend hire of four interim persons to be reviewed after 90 days: 1.) Landscaping, 2.) Rust Remediation Guy, 3.) Tool Guy, 4.) Admin Assistant for Stephanie (New Request). Applications of interested persons are in hand. May I proceed? Will release one employee, one contractor. Second contractor under review.

Stephanie Remington
LSJE, LLC