

From: "jeffrey E." <jeevacation@gmail.com>

To: Cecile de Jongh <[REDACTED]>

Subject: Re: Tuesday, August 29, 2017

Date: Fri, 25 Aug 2017 14:41:24 +0000

Ok

On Fri, Aug 25, 2017 at 10:40 AM Cecile de Jongh <[REDACTED]> wrote:

Hi Jeffrey,

FYI - Daphne and Una will be attending an all-day VIEDC conference on Tuesday, August 29, 2017. They requested that two persons from each EDC company attend. The morning consists of a general session with a key note speaker at lunch. The afternoon consists of breakout sessions on different topics.

The complication is that I have pre and post op appointments in NY that day and will be back in the office on the 31st and Jeanne is scheduled to be off-island all of next week. Therefore, **Jermaine will be the only person in the office that day to answer the phones, etc.**

The VIEDC was notified of Daphne and Una's attendance two weeks ago. Please let me know if you have any questions.

With warm regards,

Cecile

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please note

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