

From: Merwin Dela cruz <[REDACTED]>

To: "jeffrey E." <jeevacation@gmail.com>

Subject: Follow up

Date: Tue, 14 Feb 2017 22:29:18 +0000

Hi sir,

I did not get to talk to Rich today as he is out of the office regarding Security upgrade proposal
The manual for the house will take a little while as I want to also provide information about every electrical outlet and lights and corresponding circuit breaker.

Karyna's list is in progress we finished putting the shelves in the package room next to my office, we got all appliances out of the kitchenette and get garbage picked up this coming Friday.

Also, we finished shampooing and steam cleaned pink room.

Shampooed and steamed clean your master bathroom blue carpet and the rest of the 3rd floor is still in progress
6th floor is also done.

We replaced the regulator on 4th floor but I left the valves closed and will re open tomorrow and monitor it.

Water heater seems to be working now but will need new pump and it will arrive tomorrow.

I am really sorry sir

Thank you