



June 20, 2012

Western Case Management Center  
[REDACTED]

internet: <http://www.adr.org/>

**VIA ELECTRONIC MAIL ONLY**

Vincent S. Green, Esq.  
Nemecek & Cole  
[REDACTED]

Stephen G. Rinehart  
Troutman Sanders LLP  
[REDACTED]

Re: 72 147 00218 12 S1M  
Sitrick and Company, a division of Sitrick Brincko  
Group, LLC  
VS  
Jeffrey Epstein

Dear Parties:

This shall acknowledge receipt of a letter dated June 17, 2012, from Mr. Rinehart, a copy of which is enclosed.

At this time we request comments from Mr. Green in regard to Mr. Rinehart's letter. Comments are due to the Association no later than June 25, 2012.

This will confirm a preliminary hearing in the above matter was held on June 18, 2012. Enclosed please find the scheduling order established during the preliminary hearing.

The hearing has been set for **August 20, 2012**, pursuant to the enclosed Notice of Hearing.

This case will be administered by facilitating the exchange of appropriate written documents through the AAA. Please submit all correspondence to the undersigned for transmittal to the arbitrator, copying opposing counsel.

Each party has been billed **\$2200.00** as a deposit to cover the arbitrator's anticipated compensation and expenses for this matter. This amount was determined by the arbitrator and based on the overall case schedule that the parties arrived at during the Preliminary Hearing. Payment is to be received by the Association no later than **July 10, 2012**. You will be receiving an automatically generated invoice within two weeks and every thirty days thereafter, until the balance is paid. Should you need a copy immediately to facilitate payment please let me know. This will also confirm our discussion that we will be informing the arbitrator of the amount on deposit as of the due date, and if full deposits are not on hand the arbitrator may suspend this proceeding pending the parties' compliance with the rules.

**Additionally, each party's invoice will reflect any applicable administrative fees due the Association.** Payment is due no later than **July 10, 2012**.

If you have any questions, please do not hesitate to call.

Sincerely,

/s/

Sandra L. Marshall

Manager of ADR Services



Enclosure(s)

cc: Hon. James M. Slater  
sm/lc